



County of El Dorado
Meeting Minutes
Veteran Affairs Commission

Department of Veteran Affairs
 130 Placerville Drive, Suite B
 Placerville CA 95667
 www.edcgov.us/veterans
 Telephone: 530-621-5892
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Todd Smith, District I – Alternate John Poimiroo
 Tim Thompson, District II – Alternate Edgar “Bud” Brown
 Kurt Raffetto, District III – Alternate Jake Parsons
 William “Bill” Scrivani, District IV – Alternate Amanda Williams
 Robert “Bob” Sweatt, District V – Alternate Phillip Houseworth
 Lance Poinsett, Secretary Ex-Officio

 Patricia Morello, Recording Clerk of Veteran Affairs Commission

Thursday, February 9, 2017

12:00 noon

Veteran Affairs Conference Room

ADDENDUM

A motion was made by Raffetto, seconded by Houseworth to adopt agenda and approve; move Consent Calendar #1 to the Action Items and revisit December 8, 2016 minutes for clarification and correction. Introduction and welcome to District I Alternate Member John Poimiroo.

Public Testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated Persons wishing to speak on a Consent Calendar item are requested to advise the Chair or Clerk prior to 8:30 a.m. The applicant (where applicable) is allocated 10 minutes to speak; individual comments are limited to 3 minutes; and individuals representing a group are allocated 5 minutes. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to 3 minutes per person. The Commission reserves the right to waive said rules by a majority vote.

All persons interested are invited to attend and be heard or to write their comments to the Veteran Affairs Commission in written correspondence delivered to the Commission at, or prior to, the public hearing. Any written correspondence should be directed to Department of Veteran Affairs, 130 Placerville Drive, Suite B, Placerville CA 95667. Materials related to an item on this Agenda submitted to the El Dorado County Veteran Affairs Commission after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located at the El Dorado County Department of Veteran Affairs, 130 Placerville Drive, Suite B, Placerville CA 95667.

The Commission is concerned that written information submitted to the Commission the day of the Commission meeting may not receive the attention it deserves. The Secretary Ex-Officio cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

Veteran Affairs Commission Agendas and Minutes are available on the internet at:
<http://www.edcgov.us/veterans/commission>

CALLED TO ORDER at 12:01 p.m.

PLEDGE ALLIEGENCE TO THE FLAG

ROLL CALL

District	Present	Absent
I	Todd Smith, John Poimiroo	
II	Bud Brown	Tim Thompson
III	Kurt Raffetto, Jake Parsons	
IV	Bill Scrivani	Amanda Williams
V	Phillip Houseworth	Bob Sweatt

ADOPTION OF AGENDA AND APPROVAL OF CONSENT CALENDAR (All items on the Consent Calendar are to be approved by one motion unless a Commission member requests separate action on a specific item including moving items to or from the Consent Calendar and adopt the Agenda and the Consent Calendar for discussion. At the appropriate time as called by the Chair, members of the public may make a comment on matters on the Consent Calendar prior to action.

CONSENT CALENDAR

1. Moved from Consent Calendar: Recording Clerk of the Veteran Affairs Commission recommending the Commission approve the MINUTES of the regular meeting of January 12, 2017

A motion was made by Raffetto, seconded by Houseworth to correct TOT Committee section and to correctly list process and allocation breakdown and the Mini-Grant Cycle #2 by description and amount with corrected total \$35,585. It was noted this was a clerical error.

Yes (5) Smith, Brown, Raffetto, Scrivani, Houseworth

A motion was made by Raffetto, seconded by Houseworth to review and revise the previously approved regular meeting minutes of December 8, 2016, to include committee recommendation award and the description and amount of the Mini-Grant Cycle #2. It was noted this was a clerical error.

Yes (5) Smith, Brown, Raffetto, Scrivani, Houseworth

2. Secretary Ex-Officio recommending the Commission approve the payment of mileage reimbursement claims for February 2017.

Name	Amount
Bud Brown	13.08
Bill Scrivani	12.83
Todd Smith	16.64
Total	\$ 42.55

This matter was Approved on the Consent Calendar

2. Commissioner Raffetto recommending the Commission Chair sign the attached Certificate of Appreciation recognizing Richard W. Buchanan NC, for his dedicated service to the Commission and thank him for his commitment to the veterans community.

This matter was Approved on the Consent Calendar

3. Commissioner Raffetto recommending the Commission Chair sign the attached Certificate of Appreciation recognizing Jack Winhall for his dedicated service to the Commission and thank him for his commitment to the veterans community.

This matter was Approved on the Consent Calendar

END OF CONSENT CALENDAR

ACTION ITEMS

1. Kurt Raffetto recommending the Commission Review and accept the Year in Review 2016 Annual Report.

A motion was made by Houseworth, seconded by Scrivani to accept annual report and thanked Kurt Raffetto and Patricia Morello for same.

Yes (5) Smith, Brown, Raffetto, Scrivani, Houseworth

2. Ex-Officio recommending the Commission selects and appoints Committee Chairs, Vice-Chairs for 2017, with those selections becoming effective immediately, if desired.

TOT (Transient Occupancy Tax)	Chair Raffetto	Vice Chair Scrivani
RULES	Chair Smith	Vice Chair Scrivani
LEGISLATIVE	Chair Raffetto	Vice Chair Smith
TRANSPORTATION	Chair Sweatt	Vice Chair Thompson
BUDGET	Chair Parsons	Vice Chair Poimiroo
EDUCATION & EMPLOYMENT	Chair Sweatt	Vice Chair Houseworth
REAL PROPERTY	Not active committee, recommend not to fill	
SOCIAL MEDIA	Chair Scrivani	Vice Chair Poimiroo

A motion was made by Raffetto seconded by Brown on appointments and to include the year 2018 which coincides with the terms of chair and vice chair term. Note this oversight was a clerical error.

Yes (5) Smith, Brown, Raffetto, Scrivani, Houseworth

3. TOT (Transient Occupancy Tax) Committee

Mini-grant award amount and approve applications for Cycle #2 FY1516

o El Dorado Fire Safe Council for Defensible Space	3,210.00
o Friends of Veterans Monument for Bleachers & Upkeep	3,500.00
o Community Resource Center/Only Kindness for Supportive Services	3,500.00
o Progress House for Transportation to VA	3,500.00
o Windows To My Soul for Subsidized Therapy Cost	3,500.00

	17,210.00

Motion to allocate funds for the Mini-Grant Cycle #2 applications, Raffetto motion, Houseworth second, approved.

Program and Allocation for FY1617 \$159,553

Funds Going to the El Dorado Community Foundation

o Friends of Veterans Monument Upkeep	13,000.00
o Student Resource Center Folsom Lake College	5,000.00
o Student Resource Center Lake Tahoe Community College	5,000.00
o Snowline Hospice for the Veteran Care Program	25,000.00
o Veteran Education Center Folsom Lake College	35,000.00
o Military Family Support Group for Outreach & Supportive Services	4,000.00
o Mini Grant Allocation	29,456.00
o El Dorado Community Foundation Management Fee	6,129.00

Funds Administered by the County

o Friends of the Veterans Monument for Lighting	17,000.00
o Department of Veteran Affairs, add to the FY1718 budget for Intern	19,968.00

TOTAL -----
\$159,553.00

Motion to present to the Board of Supervisors for consideration the Program and Allocation for FY1617, to directly allocate/transfer funds to County Veteran Affairs

for the Intern and County Facilities Management for the Veterans Memorial Monument lighting into their respective FY1718 budgets; and continue agreement with to El Dorado Community Foundation, Raffetto motion, Smith, second, approved.

EX-OFFICIO REPORT

Lance Poinsett reported on the Ex-Officio Report, receive and file. Commission Special Revenue Fund \$4,796.43

COMMITTEE REPORTS

- **TOT (Transient Occupancy Tax)**
Raffetto reported that EDCF will continue the management of programs, tentative meeting with new CAO analyst Mollie Purcell, Raffetto and Smith.
- **RULES**
Raffetto reported that By-Laws revision continued to next meeting.
- **LEGISLATIVE**
No report
- **TRANSPORTATION**
Houseworth reported he will follow up with Progress House transportation issues.
- **BUDGET**
No report
- **EDUCATION & EMPLOYMENT**
Houseworth reported that El Dorado Campus to promote to veterans survey on what resources are needed. Lake Tahoe Community College annual report receive and file.
- ~~**REAL PROPERTY**~~
- **SOCIAL MEDIA**
Scrivani reported recent paid “boost \$27.99” promoted “Free Financial Coaching”, 673 “Likes”, 3,128 “Reaches”, and 198 “Shared Posts”; next promotional “blast” about the Veteran Affairs Office operation hours and accessibility; and Vets Voices program.

COMMUNICATIONS' REPORTS

- **AD HOC (Veterans Memorial Building – Veterans House Council)**
Scrivani reported that VHC meets on the 1st Thursday of each month at 7:00 p.m. and will distribute their meeting minutes to the commission by email.
- **AMERICAN LEGION SERVICE OFFICER**
Receive and file.

PUBLIC FORUM - GOOD OF THE ORDER

- Recommendation to forward copies of signed certificates to respective Board of Supervisor and request consideration to issue proclamation of same. Recording Clerk to mail the original signed certificates to recipients.
- Lance Poinsett will forward, by email, to commissioners, legislative reports from the CACVSO.
- Lance Poinsett informed Commission that he invited and encouraged the VMB House Council to have a representative attend the Commission meetings.
- Scrivani encouraged commissioners to promote Vets Voices writing program.
- Raffetto reminded commissioners that upcoming TOT Mini-Grant Cycle #1 coming up, publicity begins May, begins June/July/August.

- Lance Poinsett reports that Barbara Docktor, Elks Club, should have a report on the upcoming scheduled "Stand-Down" September 17, 2017.
- Commissioners request addition to agenda format "NEXT MEETING DATE/TIME AND LOCATION" and "WELCOME & INTRODUCTION OF GUESTS"
- Recording Clerk thanked commission for their patience during the agenda/minutes format changes.

ADJOURNMENT