



County of El Dorado Veteran Affairs Commission

130 Placerville Drive
Placerville CA 95667

GENERAL MEETING MINUTES **CORRECTED**

January 12, 2017 @ 1200 hours

**Veterans Memorial Building
130 Placerville Drive, Placerville CA 95667**

PLEDGE OF ALLEGIANCE: Time: 1205 hours.

Introduction and welcome to District III Alternate Jake Parsons;

CALL TO ORDER/ROLL CALL – (Present) (Absent) (Excused Absence)

- (P) I – Commissioner Todd Smith
- () I – Alternate Vacant
- (P) II – Commissioner Tim Thompson
- (P) II – Alternate Edgar “Bud” Brown
- (P) III - Commissioner Kurt Raffetto
- (EA) III – Alternate Jake Parsons
- (P) IV – Commissioner Bill Scrivani
- (A) IV – Alternate Amanda Williams
- (EA) V – Commissioner Robert Sweatt
- (P) V – Alternate Phillip Houseworth
- (EA) William E. Schultz, Interim Director, El Dorado County Department of Veteran Affairs
- (P) Lance Poinsett, Secretary Ex-Officio

Public Testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes, and individuals speaking for a group are allocated 5 minutes. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Commission reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the El Dorado County Veteran Affairs Commission after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in the foyer of the Veterans Memorial Building, 130 Placerville Drive, Placerville or in the Secretary Ex-Officio (County Veteran Services Officer) El Dorado County Department of Veteran Affairs located at the same address. Such documents are also available on the El Dorado County Department of Veteran Affairs website at www.edcgov.us/veterans subject to staff's ability to post the documents before the meeting.

The Commission is concerned that written information submitted to the Commission the day of the Commission meeting may not receive the attention it deserves. The Secretary Ex-Officio cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

Election of the Chair, Vice Chair of the El Dorado County Veteran Affairs Commission for 2017:
Kurt Raffetto opened the meeting; current vice-chair prefers not to be nominated. Voting members nominated and elected for Chair Todd Smith, Vice Chair Bill Scrivani, unanimous approved.

INTRODUCTION & WELCOME:

Ken Thurman
John Poimiroo
Roger Reyloes
Julie LeConte
Michaeleen Mason

PUBLIC FORUM:

John Poimiroo delivered a copy of the 2016 Annual Report of the Friends of the Veterans Monument aka El Dorado County Veterans Alliance to be presented to the Board of Supervisors.

“Representing the Interests of El Dorado County’s Veterans, their Dependents, and Survivors.”

Todd Smith introduced Michaeleen Mason (Placer County resident) as a candidate Alternate for District I, Bill Scrivani voiced his objection about the candidate living out of El Dorado County. Todd will bring this information to John's attention.

APPROVAL OF MINUTES: December 8, 2016, approved. Fix typo.

SECRETARY EX-OFFICIO REPORT:

- County Department Veteran Affairs: Lance Poinsett had a family emergency had to leave meeting. Kurt Raffetto summarized the Power Point Presentation.
 - Collaboration:
 - Outreach Program:
 - Commission and Department Working Relations:
 - Intern Update: Hired as VSR effective Monday January
 - Commission Fund Balance \$4,794.18

COMMISSION MATTERS:

- **TOT (Transient Occupancy Tax) Committee**
 - Review program, process and allocation for FY1617 \$159,553.00 of the Transit Occupancy Tax (TOT) for FY1617 allocation breakdown as follows:

Friends of the Veterans Monument Upkeep & Lighting	\$	30,000
Student Resource Center Folsom Lake College		5,000
Student Resource Center Lake Tahoe Community College		5,000
Snowline Hospice Veteran Care Program		25,000
Veteran Education Center Folsom Lake College		35,000
Military Family Support Group		4,000
EDC Department of Veteran Affairs Intern Extra-Help		19,968

		123,968
Members approved Mini-Grant allocation		35,585
Total	\$	<u>159,553</u>

At the December meeting, Ken Thurman and Bill Robey in discussion of clarifying the mini-grant process and procedure and to negotiate a reduced administrative cost; a final process and recommendation to be continued to the next meeting before the commission recommends continuance with the El Dorado Community Foundation for FY1617.

- **AD HOC** (Veteran Memorial Building – Veterans Building House Council): Building Manager Update. House Council actively recruiting for a building manager and heading up committee to establish parameters of the building manager job description.

The house council receives many inquiries about building usage, service organizations and functions. The Facilities Use Agreement was finalized and returned to the Facilities/CAO; basically we retain basic control of who gets to use the premises. BBQ area being worked on, electrical in the lounge was updated. Phillip Houseworth reported that “flying the colors” around the parking lot fence line is a great idea, but they should come down as they are not being attended to properly, torn and tattered flag are in need of retirement, maybe take these down during the winter months when the weather is unfavorable.

- **David Zelinsky, American Legion Service Officer:**
 - Department 7:** Monday morning at 8:00 am, Bailiff now asks for veterans to step up and go to the front, at that time I hand them Judicial Council Form MIL 100.
 - Veterans Court:** Transportation to medical appointments remains an issue.
 - Progress House:** Transportation to medical appointments remains an issue due to non-receipt of Mini-Grant funding.

Veteran Homes: Lance informed me that the county department receives subvention when claim is filed, I turned over five cases to them. I will continue to help by getting the process started, and arrange essential transportation which the county would be hard pressed to provide.

Housing: SSVF, Supportive Services for Veteran Families, unfortunately there are confusing income eligibility rules and guidelines for veteran/families.

Coalitions: Cal-Vet coordinates regional collaborative groups such as Sacramento Valley Collaborative that last met at the Volunteers of American next to Mather and ACT collaborative which will meet on February 23, 2017 at the American Legion at 10:00 on Greenstone Road, Lance will be a presenter. Hope to visit the Yuba-Sutter Veterans Stand Down.

Outreach: Lance made presentation reports that Kim Higgins, Veterans Justice Outreach coordinator has arrangements that inmates reports are sent to her from Yolo County Jail.

300 vets served

- Social Media Facebook page for the Commission: Scrivani – Posts 4,641 reached. 467 responded and shared, suicide post Suicide reached 4,865 and 531 shared, at 639 likes now. Continued discussion on how to “boost” posts, can funds (unknown estimated annual fee) come the TOT mini-grant program or possibly through the commission special revenue fund. Large percentages on our Facebook page are women who are directly/indirectly are or related to veterans. Overall the page is going really well, always looking for webmasters who want to volunteer. The American legion working on an app for smartphones and add to Facebook.

COMMISSION REPORTS: (Committees reminded to call Secretary ex-officio **two weeks** prior meeting to place items on Commission meeting calendar)

Rules Committee (C-Smith; VC-) – Continued review of draft by-laws

Legislative Committee (C-Raffetto; VC-Smith) – no report

Transportation Committee (C-Sweatt; VC-Thompson) – no report

Budget Committee (C-; VC-Scrivani) – no report

Education and Employment Committee (C-Sweatt; VC-Houseworth) – Folsom Lake Center had their open house on Tuesday, nice turnout. New students found about the Veterans Resource Center. The El Dorado Campus has fewer students there but it sounds like a lot of people go there want to expand, Christine Wurzer keeping an eye on this.

Real Property Committee (C-; VC-Scrivani) – no report

At the February meeting, discussion and realignment of committees along with new assignments

PAYMENT OF BILLS:

- *Receive and approve travel claims for January 2017, new mileage rates for 2017. Approved.*

Bud Brown	13.08
Bill Scrivani	12.83
Todd Smith	16.64
Total	29.47

GOOD OF THE ORDER:

- Ken Thurman was tasked to see if the Ed Dorado Community Foundation if we can reduce the administrative cost. The Folsom Lake Vet Success Center like the idea of helping the Foundation with the mini-grant process, perhaps setting up a petty cash fund with check and balance process. Commissioners recommend this be placed as an agenda item for next month meeting. All in agreement that the system needs to change and fix the process. The Foundation has an available room to use the space for vets to access space at little or no cost.

- Phillip Houseworth requests Education and streamlining the Mini-Grant Process be placed on the TOT agenda, meeting to start at 11:00.
- John Poimiroo reports that the Vietnam Memorial Monument located at Building C will be relocated to the Veteran Memorial Monument area.
- John Poimiroo reports that a survey of cemetery in county, by photo has been documented into database to review and repair any veteran headstone will be repaired and restored to original state.
- John Poimiroo reports that the sections at Veteran Memorial Monument will be re-numbered.
- Julie LeConte reports that the House Council wrote a letter to Board of Directors of the Food Bank that the Food Bank is welcome to utilize the premises but that Mike Sproull is no longer welcome due to past incident.

DATE-TIME AND LOCATION OF NEXT MEETING:

- 1200 hours on February 9, 2017; Veterans Memorial Building, 130 Placerville Drive, Placerville CA 95667

ADJOURNMENT: 1316 hours.

Respectfully submitted,

Lance Poinsett, Secretary Ex-Officio