



# County of El Dorado Veteran Affairs Commission

130 Placerville Drive  
Placerville CA 95667

## GENERAL MEETING MINUTES

**December 8, 2016 @ 1200 hours**  
Veterans Memorial Building  
130 Placerville Drive, Placerville CA 95667

**PLEDGE OF ALLEGIANCE:** Time: 1223 hours.

### **CALL TO ORDER/ROLL CALL** – (Present) (Absent) (Excused Absence)

- (P) I – Commissioner Todd Smith
- (A) I - Alternate Jack Winhall - Resigned
- (P) II – Commissioner Tim Thompson
- (P) II – Alternate Edgar “Bud” Brown
- (P) III - Commissioner Kurt Raffetto
- (A) III - Alternate Richard Buchanan - Resigned
- (P) IV – Commissioner Bill Scrivani
- (A) IV – Alternate Amanda Williams
- (P) V – Commissioner Robert Sweatt
- (P) V – Alternate Phillip Houseworth
- (P) William E. Schultz, Interim Director, El Dorado County Department of Veteran Affairs
- (P) Lance Poinsett, Secretary Ex-Officio

Public Testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes, and individuals speaking for a group are allocated 5 minutes. Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Commission reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the El Dorado County Veteran Affairs Commission after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in the foyer of the Veterans Memorial Building, 130 Placerville Drive, Placerville or in the Secretary Ex-Officio (County Veteran Services Officer) El Dorado County Department of Veteran Affairs located at the same address. Such documents are also available on the El Dorado County Department of Veteran Affairs website at [www.edcgov.us/veterans](http://www.edcgov.us/veterans) subject to staff's ability to post the documents before the meeting.

The Commission is concerned that written information submitted to the Commission the day of the Commission meeting may not receive the attention it deserves. The Secretary Ex-Officio cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

### **INTRODUCTION & WELCOME:**

Julie LeConte, MFSG  
Creighton Avila, CAO Analyst  
Brian Veerkamp, District II - Board of Supervisor  
Ken Thurman  
Jake Parsons

### **PUBLIC FORUM:**

**APPROVAL OF MINUTES:** November 10, 2016, approved.

### **SECRETARY EX-OFFICIO REPORT:**

- County Department Veteran Affairs:
  - Customer Service we are providing walk in services first come first served basis, appointments only if special circumstances.
  - Collaboration continues with local groups to plan county-wide services for our Veterans.

*“Representing the Interests of El Dorado County’s Veterans, their Dependents, and Survivors.”*

- Suicide Prevention. Our department will attend the county mental health on 12/15/16 to locally coordinate and refer veterans who are in crisis in addition to the national service number.
  - Outreach Program, we have requested consideration to the TOT committee funds to implement our Intern position. Folsom Lake College has included us in their orientation program in January. South Lake Tahoe Community College is looking forward to future collaborative outreach efforts.
  - Commission and Department working relations: Human Resources has advertised to hire one full-time Veterans Service Officer and Veterans Service Representative, once this happens, this will help our office move forward to establish long-term collaboration and coordination of services. Plans to standardize intake process to identify incarcerated veterans and inform of benefits they may be entitled to, we will be coordinating with Sheriff Department Captain and Public Defenders Office.
- Commission Fund Balance: \$4,792.06
  - Intern Update: Intern has passed state accreditation and is processing internal claim activities, under supervision.

### **COMMISSION MATTERS:**

- **TOT (Transient Occupancy Tax) Committee**

- Kurt Raffetto reports that Rich Buchanan has resigned from the Commission.
- Review and discussion on El Dorado Community Foundation request to fund an administrative cost and allow fund allotment or other alternative optional administrative process.
  - Ken Thurman and Bill Robey in discussion of clarifying the clarify mini-grant process and procedure and to negotiate on the administrative cost, if the negotiated cost is conducive to the county then we will proceed with the EDCF for this year.
  - Next year and beyond, the County may take it over at a later date, either by the CAO's office or possibly Health and Human Services, details and suggestions will come from the CAO's office.
  - One direct check for the larger recipients of the TOT Allotment is negotiable.
  - The Department of Veteran Affairs – Intern \$19,968, continued to next meeting.
  - Veterans Memorial Monument - Lighting \$30,000, approved.
  - Snowline Hospice - Veteran Care Program \$25,000, approved.
  - Folsom Lake College/EI Dorado Center - Student Resource Center \$5,000, approved.
  - South Lake Tahoe Community College – Student Resource Center \$5,000.
  - Folsom Lake College – Veteran Education Transition Resource Program \$35,000, approved.
  - Military Family Support Group – Gave presentation on what their program is and who they serve, the TOT Committee to consider including them on the fund allotment, continued to next meeting.

Next meeting, TOT Committee finalizes mini-grant, allotment, program process and allocation for FY1617 \$159,553.00, and forward their recommendations to the Commissioners for final review and vote before making recommendation and approval from the Board of Supervisors.

- **AD HOC** (Veteran Memorial Building – Veterans Building House Council): Building Manager Update. No permanent building manger has been assigned.

- David Zelinsky, American Legion Service Officer:**  
**Veterans Court:** Monday, December 12, 2016 at 2:30.  
**Progress House:** Reviewed a veteran's current contract and highlighted that they are obligated to transport to Mather, the issue is not due lack of transportation but their inability to provide staff to the task.  
**Mather:** VA provides adequate services but the problem I see is the personnel transition period.  
**Veteran Homes:** No updates to report.  
**PTS(D) and Suicide:** Supportive services have improved, slowly.  
**TOT:** Folsom Lake College and Snowline Hospice, would they consider expanding services? I still am unclear on carry-over balance, requesting clarification.  
**Elks Club:** Barbara Dockett of the Elks Club is coordinating a one day Stand-Down at the County Fairgrounds on September 30, 2017, I encouraged applying for a TOT min-grant to expand services, Lance Poinsett, Acting Veterans Service Officer will assist her.  
**Vietnam Veteran KIA Memorial:** The Vietnam Veteran KIA Memorial planned in the small park across from the courthouse in Placerville is well on its way with funding but could benefit from a mini-grant.  
**Military Family Support Group:** Request that the Veterans Commission consider a regular funding of the Military Family Support Group. They are implicitly trusted by all the local branches of the federally chartered Veterans organization. MFSG meets the needs of our community's Veterans and their families.  
**Veterans Served:** 281 over 28 months. 159 at last count either homeless or at risk of homelessness. Outreach at Green Valley Community Church, handed out cards and spoke with veterans.
- Social Media Facebook page for the Commission: Scrivani – Legal Disclaimer for Facebook page, status report, we are using generic but waiting for county specific disclaimer from County Counsel. We now have 545 followers. I did not submit mini-grant request due some personal conflict about tax payer funds be used, I would like to bring this back for discussion prior to the next cycle. The department's work study has been doing an outstanding job, but he is in school and has another part-time job, hopefully if the department gets an intern, this could be part of their Outreach process. I will send email on local businesses supporting veterans, law enforcement and emergency responders by giving discounts.20%

**COMMISSION REPORTS:** (Committees reminded to call Secretary ex-officio **two weeks** prior meeting to place items on Commission meeting calendar)

**Rules Committee** (C-Smith; VC-Winhall) – Continued review of draft by-laws. By-laws are still under county counsel review. Kurt Raffetto reports that due to poor health, Jack Winhall has resigned from the Commission.

**Legislative Committee** (C-Raffetto; VC-Smith) – no report

**Transportation Committee** (C-Sweatt; VC-Thompson) – no report

**Budget Committee** (C-Buchanan; VC-Scrivani) – no report

**Education and Employment Committee** (C-Sweatt; VC-Houseworth) – no report

**Real Property Committee** (C-Buchanan; VC-Scrivani) – no report

**PAYMENT OF BILLS:**

- *Receive and approve travel claims for December 2016. Jack Winhall submitted October mileage. Approved.*

Bud Brown	13.20
Phillip Houseworth	15.49
Bill Scrivani	12.95
Todd Smith	16.79
Robert Sweatt	66.55
Jack Winhall-October	72.48
Total	197.46

**GOOD OF THE ORDER:**

- Next meeting: Election of the Chair, Vice Chair of the El Dorado County Veteran Affairs Commission for 2017, Kurt Raffetto will open the meeting however; voting members to nominate, current vice-chair prefers not to be nominated.
- Bill Schultz reports that Elks Club member, Barbara Docktor received a small grant to sponsor a one-day Stand Down on September 30, 2017. She will be going out to business to donate services or money, this is an expensive and labor intensive process. The big expenses will be security cost, porta-pottys, portable showers, she is working closely with the Veterans Memorial House Council.
- Bill Schutz reports that Sam Bradley voiced concerns about service organizations and members that financially support our fellow veterans who are down on their luck for one reason or another; and if the TOT Committee could support an all-encompassing fund that reimburse us with the proper documentation. To be continued at next TOT committee meeting.
- Kurt Raffetto introduced Jake Parsons as possible replacement for District III.
- John Hidahl contacted Todd Smith to recruit replacement for District I.
- Phillip Houseworth report that “flying the colors” is a great idea, but that they should come down as they are not being attended to properly.

**DATE-TIME AND LOCATION OF NEXT MEETING:**

- 1200 hours on January 12, 2017; Veterans Memorial Building, 130 Placerville Drive, Placerville CA 95667

**ADJOURNMENT:** Time: 1300 hours.