



**COUNTY OF EL DORADO
HEALTH AND HUMAN SERVICES AGENCY**

MINUTES

Medical Advisory Committee (MAC) Meeting

Date: October 14, 2015

Time: 1:00 to 3:00

Location: HHSA Sierra Conference Room

I. WELCOME/INTRODUCTIONS

Attendees:

Kenneth Earl, Diamond FPD
Christopher Garrigues, Garden Valley FPD
Corey McLeod, Barton ER
David Buettner, UC Davis
Richard Todd, EMS Agency
Michele Williams, Marshall ER
Michael Habicht, Marshall ER
Ryan Wagoner, Cal Tahoe JPA
Kyle Nielsen, EDC Fire
Suzanne Matin, State Parks
Eileen Flatgard, EMS Agency
Matt Alt, Zoll Medical

Dennis Carter, AMR
Marty Hackett, West Slope JPA
Sienna Gabler, Barton ER
Shane Gernandt, Cal Fire
Bryan Pond, CALSTAR
Brian Bresnahan, EMS Agency
Susan Johnson, Georgetown FPD
Shawn Kellog, Diamond FPD
Greg Schwab, Georgetown FPD
David Brazzel, EMS Agency
Kim Tanner, Zoll Medical

II. APPROVAL OF MINUTES:

- A.** Minutes of the 9/09/15 MAC meeting were approved and posted to the EMS Agency website.

III. CHAIRMAN REPORT: (David Brazzel, M.D.)

- A.** Winter Illness and Injury Symposium: The resort at Squaw Creek will host a winter injury symposium on 12/7/15 from 1500-2100 hrs. Topics will include suicide prevention, PTSD, depression and tactical medicine in EMS.
- B.** November MAC, PAC, and CQI: All scheduled meetings for November 11th are cancelled due to the Veterans Day Holiday and closure of County facilities.
- C.** Paramedic Refresher: North Lake Tahoe Fire will sponsor the 20th annual refresher at the Hyatt Regency Lake Tahoe Resort at Incline Village on December 2nd, 3rd, and 4th. John Mohler is coordinating this refresher training with topics such as pediatric trauma, capnography, treating burns, and ground and air EMS.

- D. Around About Transportation (AAT): Due to unforeseen circumstances, AAT has closed their business. The last day of operations is 9/30/15.

IV. BASE STATION HOSPITAL REPORTS:

A. BARTON MEMORIAL HOSPITAL (BMH): (Corey McLeod, M.D., Sienna Gabler, R.N.)

- Executive Officers: Dr. Purvance has accepted the Chief Executive Officer position and Dr. Sneeringer has accepted the Chief Medical Officer position effective 11/1/15.
- PCR's: The east slope will be transitioning from the IPCR program to paper PCR's effective 10/26/15. Rich will make sure all agencies have an adequate supply of paper tags and all necessary forms needed for billing submission.

B. MARSHALL MEDICAL CENTER (MMC): (Michael Habicht, M.D., Michele Williams, R.N.)

- CCT PCR: Michele has completed the CCT PCR draft. Once revised, completed, and approved, Marshall nursing staff will be trained and start using the forms for all CCT transfers. Additional information on implementation of this form will be available at the next MAC meeting.
- MMC Drill: Marshall will be participating in an MCI drill scheduled for November 19, 2015 with their HERT team. The drill will include a decon component for the ER and facilities staff.
- Trauma Data Review: The new trauma data year starts November 1st for the next MMC American College of Surgeons (ACS) review.
- Flu Season: The policy for flu shots and the medics will remain the same as last year. Flu shots are mandatory or the crews will need to mask up while providing patient care.

V. EMS AGENCY REPORT: (Richard Todd)

- Ambulance Billing: 12 lead EKG's must be included with the PCR. Failure to provide a copy of the 12 lead will result in an unbillable charge. Also, please make sure the HIPAA forms are going to the patient and the box is checked on the PCR.
- CQI Plans: Rich reminded everyone, if you have not completed your ALS Service Agency CQI Plan update as required by CCR 22 § 100402., please do so as soon as possible. There are several ALS Service Agencies that have not completed their updated CQI Plan.
- EPCR RFP: The RFP for the EPCR has been provided to the JPA's for review.

- MCI Drill: Ken Earle and Grant Ingram have been instrumental in coordinating the ICS components for the MMC MCI drill next month. Thank you for your time and input towards making this a successful drill.

VI. AMBULANCE BILLING: (Jennifer Stebbins)

- Google Docs: Ambulance billing has created a Google Docs folder containing live and current spreadsheets with regards to missing tags and tags on hold for both CSA's. We are also looking for feedback on ways we can enhance these reports to make them more user friendly.
- Wittman Field Trip: Several members of the HHSa finance team visited Wittman Enterprises earlier this month to meet the staff and review the processes they use for data entry and billing. Wittman is available to provide training to field providers with regards to ICD-10 documentation that is now required for billing. If any agencies would like to participate in additional documentation training, please contact billing and we will set something up with Wittman staff.

VII. JPA REPORTS:

A. WEST SLOPE JPA: (Marty Hackett)

- Target Solutions: The target solutions module for ICD-10 training was reviewed and determined to be too cumbersome for the medics. Marty is researching other ICD-10 trainings available and would like ambulance billing to provide some examples of compliant narratives.
- EPCR RFP: The RFP was reviewed and there has been some positive feedback.

B. CAL TAHOE JPA: (Ryan Wagoner)

- JPA Meeting: The next JPA meeting is scheduled for October 19, 2015. Discussions will continue regarding the City of South Lake Tahoe possibly opting out of the ALS transport business with the JPA.
- 12 Lead Issues: There have been some monitor configuration issues with the Zoll monitors. Ryan has been working with Kim to get these issues resolved. Lake Valley has also recently demo'd the new Zoll monitor with good success.
- Paper PCR's: The basin will be moving back to paper PCR's effective 10/26/15.
- EPCR RFP: The RFP has been distributed for review.

VIII. COMMITTEE REPORTS:

A. CQI COMMITTEE: (Brian Bresnahan)

- X-Collar: Will be looking into additional X-Collar training. Additionally, it's a good idea to carry some stiff neck collars as a back up to the X-Collar in the event there is an issue.
- Stemi: As a reminder, please fax the Stemi report, PCR, and a Copy of the 12 lead to EMS. Their fax number is 530-621-2758.
- Lesser Used Skills: Michele will organize a lesser used skills refresher sometime in January. She will also send out a reminder as soon as she can schedule a date.
- SMR and Cal-Star: Cal-Star is requesting full c-spine prior to transport to Sutter Roseville instead of our SMR protocol. Dr. Brazzel will address this with Dr. Duncan and update this committee on the outcome at the December MAC meeting.
- Blood Tubes: Please make sure you label all blood tubes correctly with the right patient information.
- Intubation: As a reminder, intubation is the last step in Cardiac Arrest.
- Review of Cases: CQI reviewed good and bad including using a finger in the trachea for hemorrhage control.

IX. OLD BUSINESS:

- A. Back Up: Back up all 12 leads with a 4 lead EKG.
- B. MCI Committee: Michele, Ken & Grant have worked diligently on the MCI plan and have set up training. A motion was made and approved to implement the recommended training which will be rolled out ASAP.
- C. C-Collar Stats: For the months of July and August, 117 patients presented with some sort of traumatic event. 45 were not c-collared with no adverse outcome. 25 were c-collar or SMR alone, and 47 were collared and back boarded. A total of 39% of uncollared patients had no adverse side effects at all.

X. NEW BUSINESS:

- A. None.

X. SERVICE AGENCY REPORTS:

- A. EDC TRAINING OFFICERS: (Ken Earle)

- Marshall MCI Drill: The drill is scheduled for Nov 19th and Marshall has invited all the key players to participate.
- Heavy Lifting Drill: A heavy Lifting/Crush injury drill will take place at the Rick Todd training center in Georgetown. Contact Ken Earle if you need the training materials and a test. CE's will be available once the drill is complete.
- MCI Drill at Station 23: The MCI kits are good to go for this drill. The east slope is also invited to participate and there will be two rotations during each of the six days this drill takes place. Dates are scheduled for November 9th through November 14th 0900-1200 and 1300-1700.
- FD-CPR.Com: This is a training is for firefighters responding to another firefighter that goes into cardiac arrest on scene- how to get them out of protective gear for CPR rapidly. Two out of three shifts at Diamond have reviewed the materials and the plan is to get it to the FTO's for review. Ken stated that the website has very good information on rapid response and approach to get CPR started quickly.
- HERT Team: Working with Marshall HERT team and the trailers that are set up for deployment. Will possibly borrow the trailers for a drill at a later date when Marshall isn't as busy.

B. CALSTAR: (Bryan Pond): Noting to report.

C. CARE FLIGHT: No report.

D. REACH: No report.

E. AMR: (Dennis Carter): Nothing to report.

F. CHP: No report.

G. SUTTER ROSEVILLE MC: No report.

H. U.C. DAVIS MC: (David Buettner): Nothing to report.

I. STATE PARKS: (Suzanne Matin):

A) Drowning Policy: A new drowning policy was developed at the end of July and there is the potential that there will be lifeguards in place at the river next year.

XI. NEXT MEETING: **December 9th, 2015, 1:00 p.m. to 3:00 p.m.**

HHSA, 3057 Briw Road, Sierra Conference Room. For directions to the HHSA Conference room, [click here!](#)