

CHILD SUPPORT SERVICES

Mission

The mission of the California Child Support Program is to promote the well being of children and the self sufficiency of families by assisting both parents in meeting the financial, medical and emotional needs of their children through the delivery of quality child support establishment, collection and distribution services. El Dorado County Child Support Services meets the State's mission by providing County residents the opportunity to receive services in the Placerville and South Lake Tahoe offices.

Child Support Services also oversees the County Revenue Recovery program. The mission of the Revenue Recovery program is to carry out the Board of Supervisor's fiduciary duty of collecting just and legal obligations through efficient collection practices.

Program Summaries

Administration and Services

Positions: 57 FTE
Extra Help: \$0

Total Appropriations: \$4,747,119
Total Revenues: \$4,747,119
Net County Cost: \$0

The Child Support Program is a Federal/State/Local mandated partnership aimed at establishing paternity and enforcement of child support and medical support. The Federal Child Support Enforcement Program was established in 1975 nationwide. A restructuring of the child support program in 2000 through State reform legislation allows counties to independently operate under the State Department of Child Support Services. The goals of the program are to promote the well being of children and self sufficiency of families by assisting both parents in meeting the financial, medical and emotional needs of their children through the delivery of quality child support establishment, collection and distribution services. Services are provided at no cost to the clients. Revenues for services are ongoing and are provided by the State at 34% and Federal government at 66%. There is no cost to the County General Fund.

EDP Maintenance & Operations

Positions: 1 FTE
Extra Help: \$0

Total Appropriations: \$185,678
Total Revenues: \$185,678
Net County Cost: \$0

This refers to the Electronic Data Processing/Maintenance and Operations arm of the Division. Funding is provided by the State and Federal government for specific, identifiable child support automation duties and responsibilities. Funding covers Information technology support, network costs and other automation related expenses.

Revenue Recovery Division

Positions: 6 FTE
Extra Help: \$0

Total Appropriations: \$511,400
Total Revenues: \$511,400
Net County Cost: \$0

The Revenue Recovery Division is responsible for enforcement and collection of debts owed to many County Departments. Although Revenue Recovery is a General Fund program, costs for operating the program are fully offset by a portion of the revenues collected for the County departments served and charges for services to the agencies being served (such as Superior Court).

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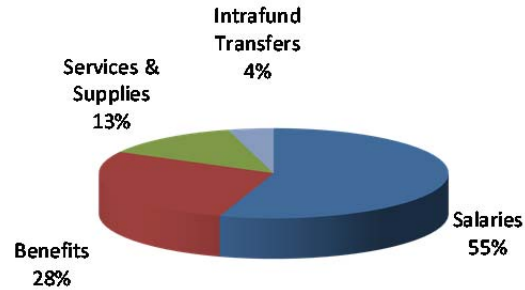
Financial Charts

Source of Funds

State and Federal Revenues (\$4,932,797): Revenues for the Child Support Services Division include a combination of State (\$1,329,324) and Federal (\$3,540,473) funds.

Charges for Services (\$498,130): Revenues from Courts and County departments for Revenue Recovery services.

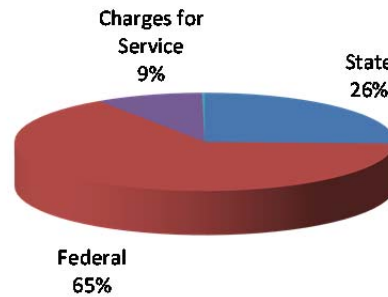
Miscellaneous (\$13,270): Revenues for other Revenue Recovery services.



Use of Funds

Funding allocated for the Child Support Services program is used only for the purpose of child support collections. All costs for Revenue Recovery activities are tracked separately and charged to the Revenue Recovery program budget.

Salaries & Benefits (\$4,509,154): Primarily comprised of salaries (\$2,993,362) retirement (\$551,778) and health insurance (\$725,448).



Services & Supplies (\$704,763): Primarily comprised of facility costs including rent, utilities, janitorial services (\$296,283); contracts for process server and locate services, external data processing, and lab testing services (\$60,280); office expenses and postage (\$96,908); County liability insurance charges (\$38,822) computer software licenses and maintenance (\$23,743); staff development (\$14,710); fleet vehicle and fuel charges (\$47,500) and copier lease charges (\$32,000).

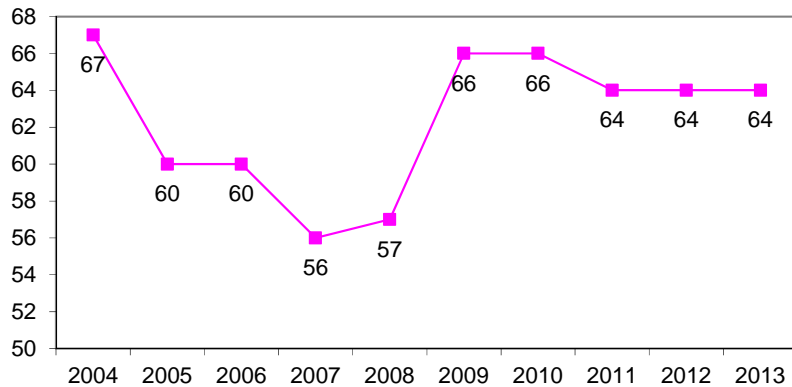
Intrafund Transfers and Abatements (\$230,280): Primarily comprised of County A-87 charges (\$61,264); charges from other departments for services such as network and mainframe support

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(\$105,745), and telephone costs (\$41,500); and abatement transfers for charges to General Fund departments for revenues collected on their behalf (-\$14,000).

Staffing Trend

Staffing for Child Support Services over the past ten years has fluctuated based on funding allocations provided by the State and the transfer of the County's Revenue Recovery Program to the department in FY 2008-09. The recommended staff allocation for FY 2012-13 remains at 64 FTEs with 56 FTEs on the West Slope and 8 FTEs at South Lake Tahoe.



Chief Administrative Office Comments

The department's State funding allocation for FY 2012-13 Child Support Administration activities remains at \$4,747,119 and consists of a base allocation of \$4,578,589 and revenue stabilization augmentation funds of \$168,530 dedicated to programs that maximize the probability of success in Child Support collections. The augmentation funding is part of the local assistance base budget and is not a one time augmentation. These funds are directed to an "early intervention" program within the Department. Early intervention has been proven to be effective in both increasing collections and improving performance measures. The State allocation for the Electronic Data Processing Maintenance and Operations (EDP/MO) program is anticipated to be \$185,678, approximately the same level as FY 2011-12.

The Recommended Budget represents and overall decrease in revenues and appropriations of \$81,314 or 15%. There is no Net County Cost for Child Support Services.

Salaries and benefits are decreasing by \$48,675. This reduction is primarily due to the elimination of extra help that was used in FY 2011-12 the implementation of a statewide back-file indexing project in support of a paperless processing system (-\$113,932) which is partially offset by an increase in permanent employee salaries associated with lower vacancy rates experienced by the department.

Services and supplies are increasing by \$43,002 primarily for facilities related activities. The department plans to relocate staff in South Lake Tahoe from current leased space into County owned space within the El Dorado Center. This relocation is anticipated to require approximately \$25,000 in one-time remodel and move costs but would eliminate rent and utility costs in the current and future years. The department's share of costs for the County-owned facility costs will be billed to them in the future through the County A-87 Cost Allocation Plan.

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The Recommended Budget includes funding for the potential relocation of the Placerville Child Support office into an alternative leased facility. This relocation would allow the Health and Human Services Agency to consolidate and co-locate its functions by using the space vacated by Child Support Services, and it would provide more efficient and appropriate space for Child Support activities and clients. The department is working with the Chief Administrative Office to evaluate facility options and anticipates bringing a recommendation to the Board in June 2012. Increases in services and supplies for anticipated facility related costs is offset by reductions in a number of other line items (special department expense, staff development and software licenses) as well as reductions in Intrafund transfer line items including County A-87 charges and IT/telephone charges.

Although the department's budget is fully funded by a combination of Federal and State Child Support allocations, and charges to courts and County departments for Revenue Recovery Services, overall increases in operational costs such as salaries, health insurance, planned facility costs and fuel purchases require the department to reduce its annual budget to remain within allocated funding sources. To accomplish this, the department plans to hold 4 positions vacant until final confirmation of Child Support funding is obtained. The Chief Administrative Office is monitoring proposed Federal and State budget proposals for any potential impact to local Child Support funding and will provide an update to the Board along with recommended budget adjustments should there be any changes to the current funding allocations.

El Dorado County Child Support Services was identified by the State as a top performing county, rated #4 out of the 58 California Counties for Federal Fiscal Year 2011 with total collections of \$12.6 million. Additionally, the Revenue Recovery Division anticipates collecting approximately \$3 million in revenues in FY 2012-13 for the agencies and departments they serve. Of that \$3 million, collections for County departments are projected at \$109,000 and offset costs in those departments. A portion of those collections is retained to offset direct program costs allowing for a zero Net County Cost budget.

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Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 79 CHILD SUPPORT SERVICES

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
TYPE: R REVENUE						
SUBOBJ	SUBOBJ TITLE					
0887	ST: INCENTIVES CHILD SUPPORT	1,443,125	1,420,125	1,392,324	1,392,324	-27,801
CLASS: 05	REV: STATE INTERGOVERNMENTAL	1,443,125	1,420,125	1,392,324	1,392,324	-27,801
1102	FED: INCENTIVES CHILD SUPPORT	3,258,616	3,258,616	3,255,646	3,255,646	-2,970
1103	FED: 66% CHILD SUPPORT 356	349,488	349,488	284,827	284,827	-64,661
CLASS: 10	REV: FEDERAL	3,608,104	3,608,104	3,540,473	3,540,473	-67,631
1740	CHARGES FOR SERVICES	491,304	471,124	486,130	486,130	15,006
1821	INTERFND REV: COLLECTIONS	5,040	12,667	12,000	12,000	-667
CLASS: 13	REV: CHARGE FOR SERVICES	496,344	483,791	498,130	498,130	14,339
1940	MISC: REVENUE	13,315	13,491	13,270	13,270	-221
CLASS: 19	REV: MISCELLANEOUS	13,315	13,491	13,270	13,270	-221
TYPE: R SUBTOTAL		5,560,888	5,525,511	5,444,197	5,444,197	-81,314

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Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 79 CHILD SUPPORT SERVICES

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
TYPE:	E	PROJECTION	BUDGET		BUDGET	
EXPENDITURE						
SUBOBJ	SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	2,971,796	2,901,196	2,941,987	2,968,562	67,366
3001	TEMPORARY EMPLOYEES	123,001	90,932	0	0	-90,932
3002	OVERTIME	55	0	0	0	0
3004	OTHER COMPENSATION	19,977	0	0	0	0
3005	TAHOE DIFFERENTIAL	15,267	16,800	14,400	14,400	-2,400
3006	BILINGUAL PAY	10,448	10,400	10,400	10,400	0
3020	RETIREMENT EMPLOYER SHARE	551,064	543,940	551,780	551,780	7,840
3022	MEDI CARE EMPLOYER SHARE	43,676	43,868	42,642	42,642	-1,226
3040	HEALTH INSURANCE EMPLOYER	725,377	727,352	725,448	725,448	-1,904
3041	UNEMPLOYMENT INSURANCE EMPLOYER	44,380	50,648	47,495	47,495	-3,153
3042	LONG TERM DISABILITY EMPLOYER	10,854	10,854	10,675	10,675	-179
3043	DEFERRED COMPENSATION EMPLOYER	17,124	14,611	14,727	14,727	116
3046	RETIREE HEALTH: DEFINED	66,099	66,099	66,099	62,241	-3,858
3060	WORKERS' COMPENSATION EMPLOYER	33,688	33,129	33,129	13,304	-19,825
3080	FLEXIBLE BENEFITS	14,400	48,000	47,480	47,480	-520
CLASS: 30	SALARY & EMPLOYEE BENEFITS	4,647,206	4,557,829	4,506,262	4,509,154	-48,675
4040	TELEPHONE COMPANY VENDOR	446	600	600	600	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	4,688	5,300	5,277	5,277	-23
4080	HOUSEHOLD EXPENSE	98	0	0	0	0
4086	JANITORIAL / CUSTODIAL SERVICES	15,588	13,584	4,274	4,274	-9,310
4100	INSURANCE: PREMIUM	47,364	47,364	47,364	38,822	-8,542
4140	MAINT: EQUIPMENT	1,656	100	1,760	1,760	1,660
4144	MAINT: COMPUTER	4,506	17,337	4,506	4,506	-12,831
4180	MAINT: BUILDING & IMPROVEMENTS	1,030	3,528	29,000	29,000	25,472
4220	MEMBERSHIPS	12,794	12,425	12,300	12,300	-125
4260	OFFICE EXPENSE	31,002	37,000	36,908	36,908	-92
4261	POSTAGE	53,884	67,941	60,000	60,000	-7,941
4262	SOFTWARE	1,292	1,000	1,000	1,000	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	6,309	10,200	6,383	6,383	-3,817
4264	BOOKS / MANUALS	1,000	1,000	1,000	1,000	0
4265	LAW BOOKS	5,334	4,900	5,621	5,621	721
4266	PRINTING / DUPLICATING SERVICES	250	1,250	250	250	-1,000
4267	ON-LINE SUBSCRIPTIONS	210	150	210	210	60
4300	PROFESSIONAL & SPECIALIZED SERVICES	50,708	59,690	47,030	47,030	-12,660
4308	EXTERNAL DATA PROCESSING SERVICES	1,781	5,100	4,700	4,700	-400
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	8,882	8,000	8,550	8,550	550
4400	PUBLICATION & LEGAL NOTICES	1,231	1,500	1,500	1,500	0
4420	RENT & LEASE: EQUIPMENT	31,241	33,000	32,000	32,000	-1,000
4440	RENT & LEASE: BUILDING &	179,782	178,065	289,009	289,009	110,944
4461	EQUIP: MINOR	381	0	382	382	382
4462	EQUIP: COMPUTER	6,532	5,900	0	0	-5,900

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Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 79 CHILD SUPPORT SERVICES

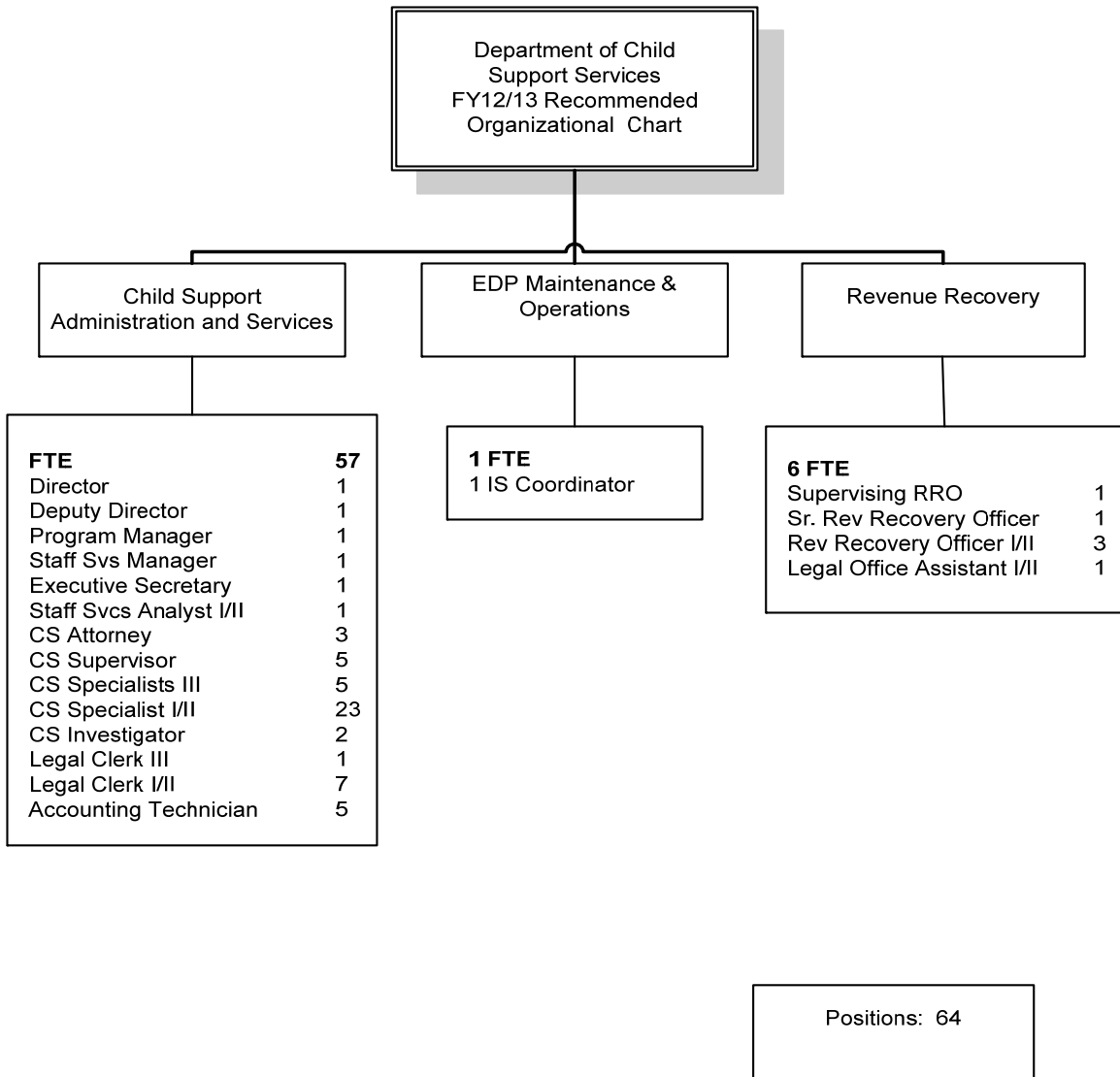
		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
4500	SPECIAL DEPT EXPENSE	27,458	27,679	15,234	15,234	-12,445
4501	SPECIAL PROJECTS	0	1,000	0	0	-1,000
4503	STAFF DEVELOPMENT	12,808	25,600	12,710	12,710	-12,890
4529	SOFTWARE LICENSE	19,371	3,500	19,237	19,237	15,737
4600	TRANSPORTATION & TRAVEL	4,108	12,700	12,000	12,000	-700
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	2,227	1,250	4,000	4,000	2,750
4605	RENT & LEASE: VEHICLE	26,220	29,098	30,000	30,000	902
4606	FUEL PURCHASES	16,069	13,000	17,500	17,500	4,500
4620	UTILITIES	36,451	33,000	3,000	3,000	-30,000
CLASS: 40	SERVICE & SUPPLIES	612,701	661,761	713,305	704,763	43,002
6042	FIXED ASSET: COMPUTER SYSTEM	5,000	5,000	0	0	-5,000
CLASS: 60	FIXED ASSETS	5,000	5,000	0	0	-5,000
7200	INTRAFUND TRANSFERS: ONLY GENERAL	10,800	17,100	10,800	10,800	-6,300
7220	INTRAFND: TELEPHONE EQUIPMENT &	42,742	43,600	41,500	41,500	-2,100
7223	INTRAFND: MAIL SERVICE	6,419	6,419	6,419	15,316	8,897
7224	INTRAFND: STORES SUPPORT	4,611	4,611	4,611	1,364	-3,247
7225	INTRAFND: CENTRAL DUPLICATING	7,691	7,598	7,691	7,691	93
7227	INTRAFND: MAINFRAME SUPPORT	21,899	21,899	21,899	21,899	0
7229	INTRAFND: PC SUPPORT	1,400	1,900	0	0	-1,900
7231	INTRAFND: IS PROGRAMMING SUPPORT	600	3,600	600	600	-3,000
7233	INTRAFND: CHILD SUPPORT SERVICES	123,348	120,848	61,264	61,264	-59,584
7234	INTRAFND: NETWORK SUPPORT	83,846	83,846	83,846	83,846	0
CLASS: 72	INTRAFUND TRANSFERS	303,356	311,421	238,630	244,280	-67,141
7353	INTRFND ABATEMENTS: COLLECTIONS	-10,091	-10,500	-14,000	-14,000	-3,500
CLASS: 73	INTRAFUND ABATEMENT	-10,091	-10,500	-14,000	-14,000	-3,500
TYPE: E SUBTOTAL		5,558,172	5,525,511	5,444,197	5,444,197	-81,314
FUND TYPE: 10	SUBTOTAL	-2,716	0	0	0	0
DEPARTMENT: 79	SUBTOTAL	-2,716	0	0	0	0

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Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Director of Child Support Services	1.00	1.00	1.00	-
Accounting Technician	5.00	5.00	5.00	-
Child Support Attorney I-IV	3.00	3.00	3.00	-
Child Support Investigator I/II	2.00	2.00	2.00	-
Child Support Specialist I/II	23.00	23.00	23.00	-
Child Support Specialist III	5.00	5.00	5.00	-
Child Support Supervisor	5.00	5.00	5.00	-
Deputy Director of Child Support Services	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
IS Coordinator	1.00	1.00	1.00	-
Legal Clerk I/II	7.00	7.00	7.00	-
Legal Clerk III	1.00	1.00	1.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Program Manager	1.00	1.00	1.00	-
Revenue Recovery Officer I/II	3.00	3.00	3.00	-
Sr Revenue Recovery Officer	1.00	1.00	1.00	-
Staff Services Analyst I/II	1.00	1.00	1.00	-
Staff Services Manager	1.00	1.00	1.00	-
Supervising Revenue Recovery Officer	1.00	1.00	1.00	-
Department Total	64.00	64.00	64.00	-

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Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Use of Funds	9,233	15,568	17,302	97,783	71,687
State	1,374,086	91,145	84,656	53,014	111,645
Federal	3,346,924	16,398	-	-	-
Other Governmental	4,400	7,834	5,882	-	-
Charges for Service	-	-	-	-	-
Misc.	16,581	-	-	-	-
Othe Financing Sources	-	4,527,198	4,645,178	4,570,109	4,606,199
Total Revenue	4,751,224	4,658,143	4,753,018	4,720,906	4,789,531
Salaries	2,486,421	2,173,476	2,331,332	2,466,170	2,559,984
Benefits	1,100,283	1,100,360	1,247,691	1,208,148	1,224,528
Services & Supplies	855,900	755,131	519,999	564,612	464,325
Other Charges	300	977	1,780	1,166	363
Fixed Assets	17,864	-	10,074	119,059	1,969
Intrafund Transfers	311,527	643,687	582,101	418,991	532,303
Total Appropriations	4,772,295	4,673,631	4,692,977	4,778,146	4,783,472
NCC	21,071	15,488	(60,041)	57,240	(6,059)
FTE's	67	60	60	56	57

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Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Use of Funds	21,554	4,141	4,838	-	-
State	91,655	9,992	1,369,337	1,443,125	1,392,324
Federal	-	-	3,403,815	3,608,104	3,540,473
Other Governmental	-	-	-	-	-
Charges for Service	415,659	421,225	434,276	496,344	498,130
Misc.	13,108	12,289	12,255	13,315	13,270
Othe Financing Sources	4,496,126	4,748,959	-	-	-
Total Revenue	5,038,102	5,196,606	5,224,521	5,560,888	5,444,197
Salaries	2,862,474	2,978,190	2,906,058	3,140,544	2,993,362
Benefits	1,301,596	1,266,938	1,388,186	1,506,662	1,515,792
Services & Supplies	650,560	713,245	620,913	612,701	704,763
Other Charges	-	-	-	-	-
Fixed Assets	30,925	-	-	5,000	-
Intrafund Transfers	287,590	231,648	315,500	293,265	230,280
Total Appropriations	5,133,145	5,190,021	5,230,657	5,558,172	5,444,197
NCC	95,043	(6,585)	6,136	(2,716)	-
FTE's	66	66	64	64	64

10 Year Variance		
	\$ Change	% Change
Use of Funds	(9,233)	-100%
State	18,238	1%
Federal	193,549	6%
Other Governmental	(4,400)	-100%
Charges for Service	498,130	N/A
Misc.	(3,311)	-20%
Othe Financing Sources	-	N/A
Total Revenue	692,973	15%
Salaries	506,941	20%
Benefits	415,509	38%
Services & Supplies	(151,137)	-18%
Other Charges	(300)	-100%
Fixed Assets	(17,864)	-100%
Intrafund Transfers	(81,247)	-26%
Total Appropriations	671,902	14%
NCC	(21,071)	-100%
FTE's	(3)	-4%

Notes

Child Support included in DA's office in FY 2000-01

FY 2008-09 Revenue Recovery transferred to Child Support (5FTE). Deleted 1 FTE in November 2008.

May 2009 added 5 FTE to Child Support and 2 FTE to Revenue Recovery. All positions are revenue offset.

FY 2009-10 State contract providing funding for special child support services was canceled.

FY 2010-11 Child Support allocation remains flat while costs increase.

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