



**COUNTY OF EL DORADO  
COMMUNITY DEVELOPMENT AGENCY  
DEVELOPMENT SERVICES DIVISION**

2850 Fairlane Ct  
Placerville, CA  
530-621-5315

**SEPTEMBER 14, 2016 MINUTES**

**Building Industry Advisory Committee**

Jeff Haberman, Chairman, Member at Large (*Colleen Malone, Alt*)

Jerry Homme, EDC Builders Exchange (*Denny Kennedy, Alt*)

Bill Carey, Member at Large (*Virgil Toothaker, Alt*)

Earl McGuire, SAGE (*Garry Gates, Alt*)

Katie Donahue, North State BIA (*William Fisher, Alt*)

Tom Burnette, Building Official (Technical Advisor)  
(*Michael Lilienthal, Alt*)

Wednesday, September 14, 2016

2:30 PM

TAC ROOM

*The BIAC makes recommendations to the Board of Supervisors and Development Services Division regarding code interpretations, inspections, procedures, new construction techniques, product review, new codes, revised fees, and other items of industry concern (Resolution 164-2010)*

Members Present: Jeff Haberman, Katie Donahue, Bill Carey, Jerry Homme, Garry Gates

Members Absent: Colleen Malone, William Fisher, Earl McGuire, Virgil Toothaker, Michael Lilienthal, Denny Kennedy

Staff Present: Tom Burnette, Michael Elliott, April Frace

**1. CALL TO ORDER**

The meeting was called to order by Jeff Haberman at 2:30 p.m.

**2. ADOPTION OF AGENDA**

Jeff Haberman moved to adopt agenda, Bill Carey seconded.

Ayes: Jeff Haberman, Katie Donahue, Bill Carey, Jerry Homme, Garry Gates

Noes:

Abstain:

Absent: Colleen Malone, Denny Kennedy, Virgil Toothaker, William Fisher, Earl McGuire,  
Michael Lilienthal

### **3. ADOPTION OF MINUTES MARCH 16, 2016**

Jeff Haberman moved to adopt minutes. Jerry Homme seconded.

Ayes: Jeff Haberman, Katie Donahue, Bill Carey, Jerry Homme, Garry Gates

Noes:

Abstain:

Absent: Colleen Malone, Denny Kennedy, Virgil Toothaker, William Fisher, Earl McGuire,  
Michael Lilienthal

### **4. SELECT A NEW CHAIRMAN**

After a full discussion on suggested new chairperson nominees, it was decided that the final selection process would take place at the next BIAC meeting in November when all the members were present.

### **5. SELECT A NEW ALTERNATE MEMBER**

The selection of a new alternate member will take place at our next BIAC meeting in November.

### **6. KYLE ZIMBELMAN, PRESENTATION FOR QLESS**

Kyle Zimbelman, Department Analyst presented QLess, a new system for customers to check in for appointments with Development Services using their smartphones/computer. QLess works similar to self-scheduling. QLess gives estimated wait times. Kyle Zimbelman demonstrated how QLess works and the benefits to our customers to eliminate wait times. Kyle asked for suggestions and ideas to improve the process. A priority of QLess is to expedite customers. QLess went live 3 weeks ago and online scheduling will go live on Monday, September 19, 2016.

QLess allows customers to schedule appointments or check in for their scheduled appointments remotely via smartphone or computer. QLess will give estimated wait time, and text confirmations if the customer desires. QLess cuts out the waiting time in the lobby. There is also a computer in our lobby, if customers want to sign in via computer or they can go directly to the receptionist to check in. QLess application cards will be put out for the public, upon launch, to inform customers of the new program available to them.

### **7. OPEN/PUBLIC FORUM**

Tom Burnette informed the group that Fire Chief Rob Combs has retired from the Fire Protection Agency.

Tom Burnette also informed the group of some organizational changes. Kyle Krause, our new Deputy Building Official from Department of Housing and Community Development, will attend our meetings in the future. Kyle will be instrumental in helping our committee.

Tom Burnette informed the committee of the new location of our South Lake Tahoe offices. The new office is centrally located and houses Long Range Planning, Environmental Management, Transportation, and Development Services.

After much discussion and questions from the committee regarding fire codes in our county, Tom Burnette suggested Marshall Cox, Fire Marshall El Dorado Hills Fire attend our next meeting to clarify Fire Codes.

The committee discussed Energy Efficiency. Tom Burnette informed the group that the California Energy Commission has a mandate that by 2020, every house is to create enough energy as it uses.

The topic of Accessibility was discussed by the committee. Tom Burnette communicated that no work can be done except with a Certified Access Specialist. In order to become a Certified Access Specialist you must pass a test. Originally, the test was to encourage architects to become Certified Access Specialist. The test is complicated, encompasses Americans with Disabilities (ADA) and State laws. The passage rate as of January 2016 is 20%, and the average person takes the test 3 times. The cost of taking the test is \$1300.00, \$300.00 for the certificate, \$800.00 to retake the test.

## **8. NEXT MEETING**

November 9, 2016

## **9. ADJOURNMENT**

Meeting adjourned at 4:02 pm by executive order.