

FEES REQUIRED \$40.00

INSTRUCTION TO THE SHERIFF OF THE COUNTY OF EL DORADO

The Sheriff must have written instructions from the plaintiff or their attorney before serving court documents. (CCP 262)

_____ vs. _____
Plaintiff Defendant

_____ _____
Court Case Number Levying Officer's File Number

BANK LEVY

Levy the attached writ on the account of:

_____ Account number – If known
Judgment debtor

_____ Account number – If known
Judgment debtor

At the: _____
Name of bank or financial institution

Located at: _____
Exact street address

_____ City State Zip Code

Accept the amount directed by the Writ of Execution plus cost of the levy to satisfy this case unless a lesser amount is specified here: _____

NOTICE

The bank or financial institution has 20 days to respond. All communications, refunds and collections will be made to the name and address listed below:

Name: _____

Address: _____

City: _____, **State:** _____ **Zip:** _____

_____ Phone # Date
Signature of plaintiff or attorney