



ENVIRONMENTAL MANAGEMENT DEPARTMENT

www.edcgov.us/EMD/
emd.info@edcgov.us

PLACERVILLE OFFICE:
2850 Fairlane Court
Placerville, CA 95667
(530) 621-5300
(530) 642-1531 Fax

LAKE TAHOE OFFICE:
924 B Emerald Bay Rd.
South Lake Tahoe, CA 96150
(530) 573-3450
(530) 542-3364 Fax

PARCEL RESEARCH REQUEST

All information must be complete and accurate for us to process this request.

Research cannot be completed without the parcel number.

Research requests can be submitted in person, via e-mail or mailed to the address above. A \$40.00 per parcel research fee is due at the time of submittal payable by cash or a check written to "El Dorado County". Requests are processed within 10 days of receipt.

Research fees are based on Time and Material (T & M) at our hourly rate of \$171.40. Requestors will be contacted for pre-approval of additional charges when parcel research requires more than one hour of time and material costs.

ASSESSOR'S PARCEL NUMBER (APN): _____ (ex: 006-138-006-000)

PROPERTY ADDRESS: _____ **CITY:** _____

CURRENT PARCEL OWNER: _____

Check specific research requested:

Septic Permit Well permit All Related Record/Permits

Other records: _____

Please provide the following information so that we may process your request:

Mail to the address below Email Pick up at County Office

Requestor's Name (please print): _____ **Phone:** _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

E-Mail: _____

(OFFICE USE ONLY)		
Date Received: _____	Received By: _____	Parcel Activity: _____
Amount Received: \$ _____	<input type="checkbox"/> Cash <input type="checkbox"/> Check # _____	Receipt #: _____
<input type="checkbox"/> Research Completed	<input type="checkbox"/> Records Found	<input type="checkbox"/> No Records Found