



**COUNTY OF EL DORADO
COMMUNITY DEVELOPMENT SERVICES
PLANNING AND BUILDING DEPARTMENT**

2850 Fairlane Ct
Placerville, CA
530-621-5315

JUNE 14, 2017 MINUTES

Building Industry Advisory Committee

Jerry Homme, Chairman, Member at Large (*Colleen Malone, Alt*)

Jeff Haberman, Member at Large (*Denny Kennedy, Alt*)

Bill Carey, Member at Large (*Lori Burne, Alt*)

Earl McGuire, SAGE (*Garry Gates, Alt*)

Katie Donahue-Duran, North State BIA (*William Fisher, Alt*)

Tom Burnette, Building Official (Technical Advisor)

Marshall Cox, El Dorado Fire Marshall (Technical Advisor)

Wednesday, June 14, 2017

1:30 PM

TAC ROOM

The BIAC makes recommendations to the Board of Supervisors and Development Services Division regarding code interpretations, inspections, procedures, new construction techniques, product review, new codes, revised fees, and other items of industry concern (Resolution 164-2010)

Members Present: Jerry Homme, Jeff Haberman, Katie Donahue-Duran, Earl McGuire, Garry Gates

Members Absent: Colleen Malone, Bill Carey,

Staff Present: Tom Burnette, Marshall Cox, Michael Elliott, Kyle Krause, April Frace

1. CALL TO ORDER

The meeting was called to order by Jerry Homme at 1:32 p.m.

2. ADOPTION OF AGENDA

Jeff Haberman moved to adopt minutes, Katie Donahue-Duran seconded.

Ayes: Jeff Haberman, Katie Donahue-Duran, Jerry Homme, Earl McGuire, Garry Gates

Noes:

Abstain:

Absent: Colleen Malone, Bill Carey

3. ADOPTION OF MINUTES MARCH 15, 2017

Jerry Homme moved to adopt Agenda. Earl McGuire seconded.

Ayes: Jeff Haberman, Katie Donahue-Duran, Jerry Homme, Earl McGuire, Garry Gates

Noes:

Abstain:

Absent: Colleen Malone, Bill Carey

4. KYLE ZIMBELMAN: Update on Permit Software Trakit

The Trakit Kick-off took place last week, introducing the Permit Software to County Staff/employees. The new software program allows online access to schedule inspections, submit permits, and make payments by credit card. Kyle Zimbelman will send out a calendar, highlighting upcoming Trakit milestones for the next year. Trakit is scheduled to go “live” May 2018.

Discussion ensued.

Kyle Zimbelman explained the benefits of services such as fee estimator, contractor information, and property and permit information available online through new software program. Trakit will allow the customer to schedule inspections, and cancel inspections. Kyle Zimbelman will offer more information after processes are discussed at the next phase of Trakit meetings.

5. KYLE KRAUSE, Deputy Building Official – Report on CBSC Committee Meeting regarding Exterior Elevated Elements (EEE)

Kyle Krause attended the CBSC (California Building Standard Commission) State of California, Building Standards Commission Hearing on the Exterior Elevated Element subcommittee where the discussion to improve exterior balconies and other issues exposed to weather took place. Kyle Krause explained how the adoption cycle works and the processes are adopted by the commission and filed by the Secretary of State.

Kyle Krause demonstrated how to access the Building Standards Commission website: www.bsc.ca.gov. Kyle Krause showed how to locate and access information. Tom Burnette highly recommended the website as a useful resource.

6. CHAIRMAN DISCUSSION: JERRY HOMME

--Has Tom received any direction from BOS regarding role of BIAC? As of June, 14, 2017 Tom Burnette has not received any direction for the Board of Supervisors regarding the role of the Building Industry Advisory Committee (BIAC).

-Who from BIAC will attend Building Department for State Committee meetings? Jerry Homme opened a discussion of the impact of BIAC attending State Committee meeting, stating our voice needs to be heard. Jerry Homme also stated that it is BIAC’s best way to be relevant, by attending the State Committee meetings.

Discussion ensued on how to bring necessary issues to the forefront such as hearings to attend, items to discuss, which meetings to attend.

Jerry Homme suggested that we choose topics which will make an impact on the Building Department. Michael Elliott stated that we need to focus on advising the Board of Supervisors on issues that concern the Building Department.

Tom Burnette suggested that BIAC committee put together a business plan/strategic plan that identifies goals, objectives or issues and use the connections we have in place to move forward. Together we can make an impact.

Tom Burnette suggested that the committee attend Elevated Elements meetings. Jerry Homme asked who would be willing to attend the meetings with Kyle Krause. Earl McGuire would be willing to attend, Jeff Haberman may also be willing to attend.

Discussion ensued.

Tom Burnette spoke about the Amendment to Title 14, Fire Safe Regulations. Tom Burnette is trying to get final agreements on amendments and suggested a subcommittee within BIAC be formed. Jerry Homme proposed that BIAC put together a subcommittee, Jeff Haberman, Jerry Homme, Earl McGuire and Gary Gates volunteered to make up this subcommittee.

Tom Burnette will send information on amendment to the subcommittee to peruse. The subcommittee will set a time to meet.

Jerry Homme motioned for BIAC to deal with Fire Amendment by reviewing, making necessary comments, and write a supportive letter to the Board of Supervisors. Earl McGuire seconded

Ayes: Jeff Haberman, Katie Donahue-Duran, Jerry Homme, Earl McGuire, Garry Gates

Noes:

Abstain:

Absent: Colleen Malone, Bill Carey

7. OPEN/PUBLIC FORUM -- None

8. NEXT MEETING: September 13, 2017 at 1:30 P.M.

9. ADJOURNMENT

Meeting adjourned at 3:17 pm by executive order.