



EL DORADO COUNTY

TREASURER – TAX COLLECTOR
K. E. COLEMAN, MBA | M.ACC.

Quarterly Transient Occupancy
Tax Return

360 Fair Lane, Placerville, CA 95667
(530) 621-5800 | tot@edcgov.us

PURSUANT TO ORDINANCE NO. 5131; TITLE 3, CHAPTER 28

TOT #: _____
Property Address: _____
Owner/Agent: _____
Mailing Address: _____
City, State, Zip: _____

Pay online at:
Edcgov.us/Government/TaxCollector. Fees apply
for debit/credit card and e-Check payments.

Make checks payable to:
K. E. Coleman, MBA
Treasurer-Tax Collector
360 Fair Lane
Placerville, CA 95667

Check if Final Return
Off Market Sold
Other _____

Check quarter for which return is prepared and indicate year:

1st quarter (1/1 thru 3/31) 20 ___ 3rd quarter (7/1 thru 9/30) 20 ___
2nd quarter (4/1 thru 6/30) 20 ___ 4th quarter (10/1 thru 12/31) 20 ___

Total Gross Receipts include Airbnb (Enter zero if no rental receipts received) Line 1 \$
Total Exemptions (TOT 300 - TOT Exemption form must be attached to this return) Line 2 \$(
Net Receipts (Subtract line 2 from line 1) Line 3 \$
Transient Occupancy Tax EAST slope-multiply line 3 by 14% (.14) Line 4 \$
WEST slope-multiply line 3 by 10% (.10)
Less: Airbnb Tax sent directly to El Dorado Co. Tax Collector by Airbnb* Line 5 \$
(*Airbnb Gross Earnings Report supporting adjustment must be attached to this return)
Net Tax Due (Subtract line 5 from line 4) If paid timely, skip to line 8 Line 6 \$
Late Penalty & Interest (See Penalty & Interest Calculations box on page 2) Line 7 \$
Total Tax Due (add line 6 plus line 7) PAY THIS AMOUNT Line 8 \$

SIGNATURE REQUIRED
I declare under penalty of perjury that the foregoing information has
been examined and to the best of my knowledge is a true and
accurate statement.
Print Name: _____
Signature: _____
Phone #: _____
E-Mail: _____
Title: _____
Owner, Partner, Agent or Officer
Date Website

NOTICE
If the tax is not paid on or before the last day of the month
following the end of the calendar, penalties and interest apply.
Delinquent Dates: 1st Qtr – April 30 3rd Qtr – Oct 31
2nd Qtr – July 31 4th Qtr – Jan 31
If no transient occupancy occurs, a "zero dollar" tax return must be filed.
If only Airbnb is utilized during a quarter, a "zero dollar" tax return must be filed,
less Airbnb taxes.
Delinquent penalties and interest apply if the tax is not remitted timely.
Transactions are subject to audit.
KEEP A DUPLICATE COPY OF THIS RETURN
FOR YOUR RECORDS.

Note: Transient occupancy tax collected is required to be "held in trust," until remitted along with the Quarterly Transient
Occupancy Tax Return. Ordinance, Sections 3.28.030 Imposed, 3.28.050, Operator duties, and 3.28.070 Reporting and remitting.

INSTRUCTIONS

Gross Receipts: Total the types of room rent collected for the quarter on **Line 1**. "Rent" means the monetary value of the consideration charged, whether or not received, without deductions. Rent includes cleaning fees. Rollaway bed fees, pet fees, etc. (Sec. 3.28.020).

Exemptions: Enter the amount of individual exemptions claimed and total the amounts on **Line 2**. (Sec. 3.28.040).

Net Receipts: Subtract **Line 2** from **Line 1** and enter on **Line 3**.

Transient Occupancy Tax: Multiply **Line 3** by 14% (0.14) for East Slope or 10% (0.10) for West Slope and enter on **Line 4**.

Airbnb Adjustment: Complete **Line 5**, only if applicable.

Total Tax Due: Add **Line 6** plus **Line 7**, if delinquent, and enter on **Line 8**.

PENALTY & INTEREST CALCULATIONS

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| • If payment postmarked 1-30 days after delinquency date, multiply Line 6 (see page 1) by 10% (0.10)..... | \$ _____ |
| • If payment postmarked more than 30 days after delinquency date, multiply Line 6 (see page 1) by 20% (0.20)..... | \$ _____ |
| • Interest charged from date of delinquency to date postmarked or paid. Multiply amount on Line 6 by 10% per annum or 0.00833 per month multiplied by # of months..... | \$ _____ |
| Late Penalty & Interest Due (add above amounts and enter total on page 1, Line 7 | \$ _____ |