

# El Dorado County Surveyor

360 Fair Lane, Placerville, CA 95667  
(530) 621-5440 / [surveyor@edcgov.us](mailto:surveyor@edcgov.us)

## NAME A ROAD – when Created by a Land Division

The following outline is for completing an application for naming a road created by a land division.

### 1. FORMS

- a. Obtain the **ROAD NAME PETITION** from the El Dorado County Surveyor.
- b. Fill out the form completely. Prior to obtaining signatures, call the County Surveyor's Office for tentative approval.

### 2. EXHIBIT MAP & TENTATIVE MAP

- a. Accurately plot the roads on an exhibit map.
- b. Provide a copy of the Approved Tentative Map.

### 3. SIGNATURES REQUIRED FOR APPROVAL

- a. The petition must be signed and approved by:
  - A minimum of **51%** of the parcel owners along a road being named.
  - A minimum of **75%** of the parcel owners along a road being changed.
  - The local fire department.
  - The post office responsible for mail delivery in your area. If no delivery is available, the approval of the closest post office.

### 4. FEES: See Fee Schedule for fee amount.

### 4. PROCESSING

- a. County Surveyor reviews application for consistency with County Code and safety standards and practices.
- b. Applicant shall advise County Surveyor on the drivability of each road segment and provide gate codes as applicable.
- c. County Surveyor delineates roads on GIS Map.
- d. Applicant shall, within thirty days of notification, install a permanent sign for each road per County design standards.
- e. If the roads are not built at the time the Final Map is recorded, applicant shall notify the County Surveyor's Office when they are built and immediately install the required signage.
- f. County Surveyor forwards notification to appropriate agencies.

### 4. ADDRESSING

- a. Addresses will be assigned within thirty days after new Assessor's Parcel Numbers (APNs) are assigned by the Assessor's Office.
- b. Applicant shall post new situs addresses within two weeks of notification, on any existing dwellings.
- c. Applicant shall post new situs addresses on new residential structures upon their completion.

**NOTE: Address assignment and road mapping are dependent on the progress of the development and environmental factors.**

**Applications typically take 2-4 weeks to approve, however, complex applications may take several months depending on the circumstances.**

# EL DORADO COUNTY'S POLICY ON ROAD NAMING

1. Standards - Street names and suffixes shall be selected in accordance with the following standards:
  - a. Street names shall be short (under 12 letters, if possible) and preferably in one word.
  - b. Street names should have a simple spelling and easy pronunciation.
  - c. Prefixes such as north and south, east and west, upper and lower, etc., should be avoided.
  - d. Suffixes shall be related to the type and importance of the street (e.g. the suffix "boulevard" should not be attached to the name of a minor residential street).
  - e. Numbers or letters used as street names shall be avoided.
  - f. Incongruous or offensive names shall not be selected.
  - g. Street names identical, or sounding similar, to other street names shall not be selected.
  - h. Street names shall be deemed duplicated regardless of a different suffix such as boulevard, lane, avenue, street, etc.
  - i. A cul-de-sac street may bear the same name as the street it intersects, providing that the suffix is "court" (e.g. a cul-de-sac opening on Oak Street may be called Oak Court).
  - j. Street names which would be geographically misleading shall be avoided.
  - k. Selection of street names of similar nature or according to categories (e.g. trees, states, etc.) is encouraged within a subdivision or neighborhood.
  - l. A street having a continuous alignment shall bear the same name.
  - m. Streets or portions of streets to be connected in the future into a continuous alignment shall bear the same name.
  - n. Streets intersecting each other or forming an angle of less than 110 degrees shall generally have different names.
  - o. Street extensions shall bear the same name as the existing streets.
  - p. Selection of the name and suffix of the streets in a new subdivision shall be up to the developer, within the above limitations.
  - q. No personal last names shall be selected unless they have historical significance as defined by Chapter 110.040.090.

# El Dorado County Surveyor Road Name Petition Roads Created by a Land Division

Subdivision / Project Name: \_\_\_\_\_

Planning Number: \_\_\_\_\_ Approval Date: \_\_\_\_\_

<p>Applicant Name: _____</p> <p>Address: _____</p> <p>City: _____</p> <p>State: _____ Zip: _____</p> <p>Phone: _____</p> <p>E-Mail: _____</p> <p>Signature _____</p>	<p>Current Assessor's Parcel Numbers</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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Incomplete submissions will not be processed. Application expires three years from submission. Development projects taking longer than three years may request an extension. Fees may apply.

		This area is for agency signatories only.		
Proposed Road Name (including suffix)	Approved by:	PO	FD	CS
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I, the above-named applicant, and the Agreeable Property Owners, whose signatures are attached, request to have the road names above shown in the list of named roads in El Dorado County.

**AGREEABLE PROPERTY OWNERS**

*Note to property owners: The approval of this petition may result in a change of address for your parcel.*

Print  
Name: \_\_\_\_\_  
Parcel No: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Signature: \_\_\_\_\_

Print  
Name: \_\_\_\_\_  
Parcel No: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Signature: \_\_\_\_\_

Print  
Name: \_\_\_\_\_  
Parcel No. \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Signature: \_\_\_\_\_

Print  
Name: \_\_\_\_\_  
Parcel No: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Signature: \_\_\_\_\_

Print  
Name: \_\_\_\_\_  
Parcel No. \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Signature: \_\_\_\_\_

Print  
Name: \_\_\_\_\_  
Parcel No. \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Signature: \_\_\_\_\_

*This page may be copied for additional property owners.*

1. **POST OFFICE APPROVAL:**

(You must have this signature before you return this form to the County Surveyor).

Post Office: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Signature: \_\_\_\_\_

2. **FIRE DISTRICT APPROVAL:**

(You must have this signature before you return this form to the County Surveyor).

Fire District: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
Signature: \_\_\_\_\_

3. **COUNTY SURVEYOR APPROVAL:**

Contact: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_