



**El Dorado County
In-Home Supportive Services
Advisory Committee**

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IHSS Public Authority Advisory Committee Draft Minutes

DATE: Monday, October 18, 2021
TIME: 1:00 PM – 3:00 PM
PLACE: Health and Human Services Agency, Sierra Room, 3057 Briw Road
Placerville, CA 95667 as well as via ZOOM
ATTENDANCE: Brian Lordson (Chair), Ellen Yevdakimov, Jody Bailey, Gerald
Lillpop, Elizabeth Peters, Lucy Walters, Laura Walny
GUESTS: Karen Mulvany, William Reed (UDW)

1. **CALL TO ORDER Time:**
 - A. **Flag Salute:** The meeting was called to order at 1:08 pm, the Salute of the Flag was done, roll call was taken and a quorum was established.
 - B. **Introductions:** Introductions were made.
 - C. **Agenda Review (ACTION)** – The committee reviewed the agenda, a Motion was made to amend the agenda moving items 6b & d to after 3 due to staff conflict and having to leave the meeting early.
Motioned to accept: Gerald Lillpop
Seconded by: Joy Bailey
 - D. **Minutes (ACTION)** – The Minutes of July 2021 were reviewed and the motion was made to accept the minutes written.
Motioned to accept: Ellen Yavdakimov
Seconded by: Jody Bailey
2. **ORAL COMMUNICATIONS & ANNOUNCEMENTS:** UDW raised the question during public comment regarding November as caregiver’s month stating that historically there had been a board proclamation, possibly every other year and the question was asked if this would continue.
3. **CHAIRPERSONS COMMENTS:** Brian Lordson expressed his appreciation for being elected Chair and is happy to be in the position and thanked committee members and staff for their efforts in moving the committee forward.
4. **Public Authority Report/Statistics & Provider Orientation/BOUNDS Update (Elizabeth Peters):** Elizabeth reported a bit of a delay in backgrounds checks and processing of applications of late, but with 2 new staff in the program and finally being fully staffed, we anticipate things to level out. BOUNDS has taken up a lot of development time, however is moving forward and staff are becoming proficient in utilizing the application and training providers. There are 4 emergency backup providers on the list currently, though there have been challenges previously when

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staff have called to ask for a backup provider to step up, they were unwilling to do so. Fortunately, the County has seen only a handful of requests since the pandemic began. There are discussions statewide as to the permanent addition of back up providers in IHSS – more information to be shared as it is available. PA completed 12 1:1 trainings last month and continue to follow COVID protocols.

5. GUEST SPEAKER: Lucy Walters, IHSS Program Supervisor provided an overview of Protective Supervision in the IHSS Program.

Per CDSS regulation, Protective Supervision is available to safeguard against accident or hazard by observing and/or monitoring the behavior of non-self-directing, confused, mentally impaired or mentally ill persons. This service is not available in the following instances: (1) When the need for protective supervision is caused by a physical condition rather than a mental impairment; (2) For friendly visitation or other social activities; (3) When the need for supervision is caused by a medical condition and the form of supervision required is medical; (4) In anticipation of a medical emergency (such as seizures, etc.); (5) To prevent or control antisocial or aggressive recipient behavior.

Lucy spoke to the aspects of assessment which evaluate judgment, memory and self-direction; whether or not the behavior is predictable, whether or not the person has the ability to place themselves in a situation that would result in harm, and explained that PS is potentially available for children if all the conditions are met and the assistance needed exceeds routine child care.

6. CONTINUED BUSINESS

- A. Committee membership

- Committee vacancies - 4 consumer vacancies, 2 provider vacancies
- Vice-Chair appointments:
 - Nominations (ACTION) Gerald Lillpop, Community Representative
Motioned to accept: Jody Bailey
Seconded by: Ellen Yevdakimov
Welcome Gerald and thank you for your patience with the process!
- Member Applications (1 new application)
- Recruitment – discussion with recommendations to post advertisements in the Senior Times, Cameron Park Life/Village Life, post at community centers, congregate sites, State Council on Developmental Disabilities site including a link to the application; important to try to reach the younger population who may be interested in having a voice and sharing their experiences on the program.
- Ethics Training Information - <http://www.fppc.ca.gov/learn/public-officials-and-employees-rules-/ethics-training.html>

- B. BYLAWS Subcommittee – Brian Lordson reviewed and agrees they need some attention. He, Jody Bailey and Gerald Lillpop volunteered to work on the By Laws and update the Committee in January.

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- C. Speakers for Upcoming Meetings (fiscal presentation, electronic visit verification update when we have info from CDSS, CDPH representation, regional center updates, also of note that the CICA - California In-Home Supportive Services Consumer Alliance Meetings are available for committee members to join).
- D. Year End Report
 - o Year End Report Review (Laura Walny/Elizabeth Peters)
 - o Committee Review: Move forward; Brian Lordson to present 12/7/21, Laura as back up
- E. Union Update: William Reed provided an update including that the union has worked on educating providers on EVV, particularly those in isolated areas of the county; fire updates and very active to support members during the fire, 25 members evacuated with families; gift certificates and support provides; November 11 there is a provider appreciation dinner is planned via zoom with games and prizes and Green Valley Church turkey giveaway 11/17; discussed prior proclamations for providers – likely missed deadline for this year – add to agenda for next year.
- F. 2022 Meeting Schedule: (Note – Future in person meeting are scheduled for both the El Dorado Room and via ZOOM.)
 - Monday, January 10, 2022 1 – 3pm
 - Monday, April 18, 2022 1 – 3pm
 - Monday, July 18, 2022 1 – 3pm
 - Monday, October 17, 2022 1 – 3pm
- G. Additional Business – no additional business

7. IHSS Public Authority Report and IHSS Program Staff Update:

- a. Staffing (Laura Walny)
- b. Public Authority Report/Statistics (Elizabeth Peters) reviewed and discussed
- c. COVID-19 Update
 - i. Orientations and County Status: The Public Authority continues to work largely online with regard to provider orientations and supports providers individually as needed, to include in person sessions. Working to maintain the individualized service.
 - ii. Emergency Back Up Provider List (Elizabeth Peters): 4 providers
 - iii. Vaccination Information: Continue to follow the protocols, vaccination information sent out to providers via email blasts, masking in building fluctuates with orders (county and state).
 - iv. Essential Protective Gear (Elizabeth Peters) masks available but very few requests for supplies.
- d. Provider Orientations/BOUNDS (Elizabeth Peters) significant strides with BOUNDS – live by the end of the year
- e. Additional Updates – no additional updates

8. ITEMS FOR NEXT AGENDA

- A. Recruitment
- B. By Laws
- C. EVV update, if received

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7. NEXT MEETING: Monday, April 18, 2022 (El Dorado Room and via ZOOM)
1:00 pm to 3:00 pm
8. ADJOURNMENT Time:

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