

EL DORADO COUNTY COMMUNITY ACTION COUNCIL

MEETING MINUTES

DATE: September 28, 2022*

TIME: 10:00 a.m. *Due to COVID-19, Virtual Meeting was held, via ZOOM

PRESENT:

Shelley Willey-BOS (IV)(A)	Brian Conway-City of South Lake Tahoe (A)
Ellen Yevdakimov-City of Placerville (A)	Jude Wood-B&G Club of Lake Tahoe
Stephanie Lopez-Vasser-Salvation Army,	Rebecca Drahmann-Community Health Center
Gerald Lillpop-Friends of Seniors	Jaime Johnson-Marshall Foundation
Kelly Krohn-Low Income Representative	Karen Feathers -BOS (III)(A)
Mark Treat- BOS (II)(A)	Aaron Lungren-Church of LDS
Star Walker-HHSA	Timalynn Jaynes-HHSA

ABSENT: Ellen Yevdakimov-City of Placerville (A), Barbara Raines-Commission on Aging, Susie Davies-MORE, Rene Evans-Only Kindness

I CALL TO ORDER AND ROLL CALL

The meeting was called to order at 10:02 a.m. with a quorum present.

II UPDATE BY MEMBERS

Jude Wood shared the Bridging the Divide Event being held on 9/29/22. She also noted that it will be a very busy week in South Lake Tahoe due to many upcoming events.

Gerald Lillpop shared the Veterans Stand Down event, Senior Disability Property Tax Postponement program and Senior Farmer's Market Coupons.

III APPROVAL OF AGENDA

A motion was made by Kelly Krohn and seconded by Gerald Lillpop. The Agenda of the 9/28/22 meeting was approved as written.

IV DISPOSITION OF MINUTES

A motion was made by Kelly Krohn and seconded by Gerald Lillpop. The Minutes of the 7/27/22 meeting was approved as written.

V GUEST SPEAKER

Jordan Brushia, Program Coordinator, EDC Senior Information and Assistance Program
Jordan Brushia with the Senior Information and Assistance Program provided a brief overview of the local Area Agency on Aging Programs. These programs are federally and state-funded through the Older Americans Act (OAA) of 1965. The goal of the OAA is to help senior citizens live at home and remain part of their community for as long as possible. These programs support seniors 60 years or

older, their families, and their caregivers. Brushia provided program highlights and included the critical services that support these goals. Program information included Family Caregiver Support Program, Senior Nutrition, which included the Home Delivered Meal Program and the Congregate Meal Programs, Senior Legal Services, Senior Health Education Programs, Long-term Care Ombudsman, You Are Not Alone (YANA), and the Information and Assistance Program. These programs and many additional community resources that support the aging population can be accessed by calling the Senior Helpline (530) 621-6369 or at the Placerville Senior Center, 937 Spring Street, Placerville, CA. Spring Street offices are open 8 A.M.-5 P.M. Monday – Friday.

VI INFORMATION ITEMS

Board made findings in accordance with County Ordinance 3.13.030 that it is appropriate to contract with G&G Builders, Inc. for the provision of services to support the building and development of a congregate Navigation Center with an emergency shelter component. This item was moved to a Special Meeting on Thursday, July 28, 2022, at 9:00 a.m. to include the necessary budget transfers and revisions to the Accumulative Capital Outlay work plan that specifically makes this project a capital project.

The Board received a presentation from the Commission on Aging.

Board made findings in accordance with County Ordinance 3.13.030 that it is appropriate to contract with G&G Builders, Inc. for the provision of services to support the building and development of a congregate Navigation Center. This item was approved with a change to item 4 to strike the current language County of El Dorado Page 15 Printed on 8/30/2022 Board of Supervisors Minutes - Final August 23, 2022, and add "Authorize staff to negotiate a Memorandum of Understanding"; and 2) Direct staff to work with the Sheriff regarding the details of the HOME program.

Board approved the Chair to sign a budget transfer increasing appropriations in the ACO Fund by \$4,159,011 for the Homeless Navigation Center at Perks Court and approve the use of up to \$500,000 of ARPA funding for potential road improvements or unforeseen project conditions at Perks Court.

Board authorized the Chair to sign Resolution 133-2022 accepting the 2022 SLIHEAP funding.

Board approved the Chair to sign Revenue Agreement 6645 with California Health Collaborative, Inc. to accept clients to attend the El Dorado County Older Adult Day Services effective September 1, 2022, through June 30, 2024.

Board authorized the Chair to sign Resolution 132-2022, thereby revising Board-approved Resolution 037-2021, for submission to HCD to amend the \$2,251,157 CDBG-CV funding awarded to the County of El Dorado under Funding Agreement 20-CDBG-CV2-3-00154, revising the approved Project Scope and Budget from a Public Facilities Acquisition project to a Public Services project.

Board authorized the submission of a grant application to HUD for the 2022 Continuum of Care (CoC) Coordinated Entry System Project Activity grant, in the estimated amount of \$22,487.

Board authorized the submission of a grant application HUD for the 2022 Continuum of Care Homeless Management Information System (HMIS) Project Renewal grant in the estimated amount of \$9,817.

VII AGENCY REPORT

Timalynn Jaynes shared the following agency updates:

- **LIHEAP Program-** Home Energy Assistance Program (HEAP). The HEAP Program is extremely busy. The program is currently offering 2021 HEAP, 2021 ARPA, 2022 HEAP, and 2022 SLIHEAP Funds. Income-eligible families applying for the first time are eligible to receive all 4 open contracts. The 2023 HEAP will be open in late 2023. HEAP staff has been busy meeting with clients and processing applications. Since July 2022, staff has processed over 1000 HEAP applications. Staff conduct outreach events throughout the county and offer off-site locations in Pollock Pines, Pioneer Park, Cameron Park, and Georgetown. The LIHEAP Program was monitored by CSD last week. We should receive the draft Monitoring Report within 30 days. We received Supplemental Funding for the 2022 LIHEAP Program and 2022 LIHEAP Infrastructure Investment and Jobs Act Funds. We received approximately 130k. This will be ongoing funding for the next 5 years. The Low-Income Household Water Assistance Program (LIHWAP) offers payment assistance to families that have their water/sewer bills in arrearage. Families may receive assistance up to \$2000 to pay these past-due bills. Starting in November 2022, the program will open to assist all income-qualified families with water bill assistance. A past-due bill will no longer be a requirement. LIHWAP will be ongoing funding after this year. We have assisted 29 households since the program opened on July 26, 2022.
- **Community Services Block Grant (CSBG)-** Community Services Block Grant (CSBG) received the 2022 discretionary grant for \$31,000. Staff has developed a CSBG Work Plan to assist with the cost of dentures and hearing aids and will also be able to pay for assisted transportation. Once the Work Plan is approved by CSD, we will be able to offer those services to community residents. The 2020 CSBG CARES Contract funding Project Roomkey contract expired. We will be returning approximately 15k. The close-out report is due to CSD on Friday, September 30, 2022.
- **Senior Nutrition Program-** Congregate meal update: In August we averaged 95 meals per day in the congregate setting and 157 take-out meals.
- **Public Housing Authority/Housing & Homelessness-** The Public Housing Authority (PHA) continues to support clients with rental assistance to very low-income families, individuals experiencing homelessness, the elderly, veterans, and the disabled to obtain decent and safe housing through multiple voucher programs, including the Emergency Housing Vouchers, which is accessed through the Coordinate Entry System (CES), The Front Door. More information is available at the following website: <https://www.edcgov.us/Government/HumanServices/Housing/Pages/EHVs.aspx>.
- **Senior Day Care Program-** Attendance has increased over the last two months and the program is averaging 15 members per day. The EDH Club renovation is complete. However, we don't have the staffing levels to reopen yet. There is a current recruitment running that closes on 10/05/2022.

- **Point in Time (PIT) Count-** PIT Count-The COC will release when available, the report is not available at this time.
- **Senior Activities Program/Placerville Senior Center-** The Senior Activities Program officially reopened for senior activities and groups on Monday, September 26th. Staff and seniors have been waiting for this day for over 30 months. At this time over 30 groups are returning and will include yoga classes, pottery, sewing, and art classes, just to name a few.

VIII CSBG FISCAL

Star Walker provided members with a copy of the YTD CSBG budget expenditures.

IX PUBLIC OUTREACH COMMITTEE

Gerald Lillpop reported that he will write a brief meeting summary and send it to the Mountain Democrat.

X CORRESPONDENCE/PUBLIC COMMENT

- Star Walker conducted the annual review of Organizational Standards with CAC Members: CAC Bylaws, Whistleblower Policy, County Strategic Plan, and Annual Update of the CAP 22/23. *Organizational Standard 4.4, 5.4, 6.5, 7.7.* Star shared the Declaration of Intent to Establish a Nine Member Tripartite Board form that was submitted to CSD on behalf of the CAC Chair. She also noted that in order to meet with the Board Policy AB 361, the CAC will be moving to a Legistar format and will start hosting CAC meetings in Conference Room A. More details will be released soon.

XI ADJOURNMENT

Meeting adjourned at 11:13 a.m.