



County of El Dorado

330 Fair Ln, Building A
Conference Room A
Placerville, CA 95667

MEETING AGENDA - Final Community Action Council

Wednesday, January 25, 2023

10:00 AM

<https://edcgov-us.zoom.us/j/81957200468>

Conference Room D

Placerville, CA 95667

330 Fair Lane, Building A and Live Streamed

PUBLIC PARTICIPATION INSTRUCTIONS: The Council meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom.

Members of the public may address the Council in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 819 5720 0468. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Council meeting go to <https://edcgov-us.zoom.us/j/81957200468>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Council meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Council has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Council members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Commission Chair.

Individuals will have three minutes to address the Commission. Except with the consent of the Commission, individuals shall be allowed to speak to an item only once.

Individual Commission members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Commission.

If a person providing input to the Commission creates a disruption by refusing to follow Commission guidelines, the Commission Chair may take the following actions:

Step 1. Request the person adhere to Commission guidelines. If the person refuses, the Commission Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Commission Chair may order a recess of the Commission meeting.

Step 3. If the disruption continues, the Commission Chair may order the removal of the person from the Commission meeting.

CALL TO ORDER AND ROLL CALL**ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR**

The Council may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent

Calendar with one single vote. A Council member may request an item be removed from the Consent Calendar for discussion and separate Council action. At the appropriate time as called by the Council Chair, members of the public may make a comment on matters on the Consent Calendar prior to Council action.

CONSENT CALENDAR

[22-2104](#) Adoption of AB361-Item details included in attachments

Attachments: [A - AB 361 Assembly Bill](#)
[B - El Dorado County PHO - Public Mtgs Recommendation AB 361](#)

[23-0247](#) 12.14.22 A Minutes

Attachments: [MINUTES 20-12.14.22](#)

END OF CONSENT CALENDAR**UPDATE BY MEMBERS:**

Announcements, Information Sharing, Proposed Activities

GUEST SPEAKER

Laurie Rose, JustServe Coordinator of El Dorado County

INFORMATION ITEMS

12/6/22: Health and Human Services Agency (HHS) recommending the Board: 1) Make findings that the provision of services provided by the Contractor for conducting the El Dorado County Opportunity Knocks (EDOK) Continuum of Care (CoC) biannual Point-in-Time (PIT) counts, surveys, and analysis of homeless individuals in El Dorado County, and report preparation required by the U.S. Department of Housing and Urban Development (HUD), are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(B), El Dorado County Charter, Section 210(b)(6), and/or Government Code Section 31000; 2) Make findings in accordance with the El Dorado County Board of Supervisors Procurement Policy C-17 Section 3.4(2) exempting the competitive bidding process, with Purchasing Agent concurrence, because the Contractor is the sole local provider that provides PIT count surveying, data analysis, and HUD reporting services, and therefore, it is not possible to obtain competitive bids; 3) Approve and authorize the Chair to sign Agreement for Services 6846 with Applied Survey Research, Inc., for the provision of services to the EDOK CoC in the amount of \$130,000, for the term effective upon execution through September 30, 2025; and 4) Authorize the HHS Director, or Chief Assistant Director, to execute further documents relating to Agreement for Services 6846, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management. This matter was Continued off Calendar upon Approval of the Consent Calendar

12/6/22: Health and Human Services Agency (HHS) recommending the Board: 1) Make findings that the provision of weatherization services provided by Ski Air, Inc. are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(B), El Dorado County Charter, Section 210(b)(6), and/or Government Code Section 31000; 2) Approve and authorize the Chair to sign Agreement for Services 6534 with Ski Air, Inc., with a not-to-exceed amount of \$358,500, and for the term effective upon execution through June 30, 2025; and 3) Authorize the HHS Director, or Assistant Director of Human Services, to execute further documents relating to Agreement 6534, contingent upon approval by County Counsel and Risk Management, including amendments which do not increase the maximum dollar amount or term of the Agreement. This matter was Approved on the Consent Calendar.

12/6/22: Health and Human Services Agency (HHS) recommending the Board adopt and authorize the Chair to sign Resolution 182-2022 amending the Authorized Personnel Allocation Resolution to add one (1.0) Full Time Equivalent (FTE) Limited Term Senior Citizens' Attorney I/II/III allocation in the Health and Human Services Agency. Resolution 182-2022 was Adopted upon Approval of the Consent Calendar.

12/6/22: Health and Human Services Agency (HHS) recommending the Board approve and ratify the Chief Administrative Officer signature on the California Interagency Council on Homelessness (Cal ICH) Homeless Housing, Assistance, and Prevention (HHAP) Program Round 4 Guidance Memo due on November 29, 2022, committing to further the CoC's HHAP Round 3 Outcome Goals and committing to pursue Best Practices for the HHAP Round 4 County and CoC joint application. FUNDING: State funding authorized pursuant to California Assembly Bill 140, signed into law by Governor Newsom on July 19, 2021. A motion was

made by Supervisor Parlin, seconded by Supervisor Hidahl to Approve this matter.

12/13/22: Health and Human Services Agency (HHS) recommending the Board, acting as the Governing Board of the In-Home Supportive Services (IHSS) Public Authority: 1) Receive a presentation by a representative of the In-Home Supportive Services Advisory Committee; and 2) Receive and file the Fiscal Year 2021-2022 In-Home Supportive Services Public Authority and Advisory Committee Annual Report. A motion was made by Supervisor Novasel, seconded by Supervisor Turnboo to Approve this matter

12/13/22: Chief Administrative Office recommending the Board take the following actions: 1) Direct staff to prepare a Request for Qualifications (RFQ) followed by a Request for Proposals (RFP) for a design build contract for the Permanent Navigation Center; 2) Approve the attached revised Facilities Capital Workplan, which includes the addition of the Permanent Navigation Center project, tenant improvements to the old Juvenile Hall for the Temporary Navigation Center, and improvements to the Cameron Park Library to add two offices for private meeting space for the Community Hubs; and 3) Approve the attached budget transfer increasing operating transfers out in Health and Human Services and the American Rescue Plan Act Fund and increasing appropriations in the Accumulative Capital Outlay Fund by \$4 million for the design and construction of a permanent Navigation Center, \$83,000 for improvements to the temporary Navigation Center and \$77,100 for improvements to the Cameron Park Library for the Community Hubs (4/5 vote required). A motion was made by Supervisor Parlin, seconded by Supervisor Thomas to Approve this matter.

1/3/23: Health and Human Services Agency (HHS) recommending the Board receive and approve amended Community Action Council (CAC) Bylaws, on recommendation of the CAC which acts as an advisory council to the Board and HHS on issues affecting low-income residents of the County. This matter was Approved on the Consent Calendar.

1/3/23: Health and Human Services Agency (HHS) recommending the Board: 1) Designate HHS to serve as the Administrative Entity (AE) for the El Dorado Opportunity Knocks (EDOK) Continuum of Care (CoC) for the Housing and Homelessness Incentive Program (HHIP), administered by the California Department of Health Care Services (DHCS), which provides incentive funding to Medi-Cal managed care health plans (MCPs) to support delivery and coordination of health and housing services for Medi-Cal members experiencing homelessness; 2) Delegate authority to the HHS Director, or HHS Assistant Director of Human Services, acting on behalf of HHS as the AE for awarded EDOK CoC HHIP funds, to execute the HHIP grant agreement (FENIX 7133) awarded by Blue Cross of California Partnership Plan, Inc., and its affiliates (Anthem Blue Cross) as an MCP HHIP grantee, in the amount not to exceed \$139,711, for the term of execution through December 31, 2023; and 3) Authorize the HHS Director, or HHS Deputy Director of Community Services, to execute further documents related to the agreement, including amendment(s) thereto, that do not increase the term or maximum dollar amount, contingent upon County Counsel and Risk Management approval. This matter was Approved on the Consent Calendar.

1/3/23: Health and Human Services Agency (HHS) recommending the Board: 1) Adopt and authorize the Chair to sign Resolution 004-2023 authorizing the County to accept the California Department of Housing and Community Development (HCD) Transitional Housing Program (THP) Round 4 Allocation Award in an estimated amount not to exceed \$405,164, and the Housing Navigation and Maintenance Program (HNMP) Round 1 Allocation Award in

an estimated amount not to exceed \$109,764; 2) Approve and authorize the HHSA Director, or the Assistant Director of Human Services, to act on behalf of the County to sign the THP Allocation Acceptance Round 4 form and the HNMP Allocation Acceptance Round 1 form, which are required by HCD to accept these funding allocations; 3) Approve and authorize the HHSA Director, or the Assistant Director of Human Services, to act on behalf of the County to execute the resulting funding agreements for both THP Round 4 and HNMP Round 1, and any subsequent amendments that do not increase HNMP above \$109,764 or THP above \$405,164, contingent upon County Counsel and Risk Management approval; and 4) Authorize the HHSA Director, or the HHSA Assistant Director of Human Services, to execute and administer any subsequent administrative documents relating to both the THP Round 4 and HNMP Round 1 awards, including required fiscal and programmatic reports. This matter was Approved and Resolution 004-2023 was Adopted upon Approval of the Consent Calendar.

1/10/23: Health and Human Services Agency (HHSA) recommending the Board: 1) Make findings that the provision of meal services to shelter clients provided by Contractor are in the public's best interest and that there are specialty skills, qualifications, and equipment not expressly identified in County classifications involved in the performance of the work in accordance with El Dorado County Ordinance Code, Chapter 3.13.030(B), El Dorado County Charter, Section 210(b)(6), and/or Government Code Section 31000; 2) Approve and authorize the Chair to sign Agreement for Services 6783 with Upper Room Dining Hall, Inc., with a not to exceed amount of \$565,380, and for the term of 18 months from January 10, 2023, through July 9, 2024; and 3) Authorize the HHSA Director, or HHSA Deputy Director of Community Services, to execute further documents relating to Agreement 6783, contingent upon approval by County Counsel and Risk Management, including amendments which do not increase the maximum dollar amount or term of the Agreement. This matter was Approved on the Consent Calendar.

AGENCY REPORT

COMMUNITY SERVICES BLOCK GRANT (CSBG) FISCAL

[23-0234](#) CSBG EARS Fiscal Reports

[Attachments:](#) [CSBG EARS Reports](#)

PUBLIC OUTREACH COMMITTEE

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Council on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Council Chair may limit public comment during Open Forum.

ADJOURNMENT