

EL DORADO COUNTY COMMUNITY ACTION COUNCIL

MEETING MINUTES

DATE: September 22, 2021*

TIME: 10:00 a.m. *Due to COVID-19, Virtual Meeting was held, via ZOOM

PRESENT:

Shelley Willey-BOS (IV)(A)	Kelly Krohn-Low Income Representative
Gerald Lillpop-Friends of Seniors	Rene Evans-Only Kindness
George Turnboo-BOS (II)	Karen Feathers -BOS (III)(A)
Jude Wood-B&G Club of Lake Tahoe	Jaime Johnson-Marshall Foundation
Stephanie Lopez-Vasser-Salvation Army	Holly Morrison-Community Representative
Ranell Brown-HHSA	Star Walker-HHSA

ABSENT:

Ellen Yevdakimov-City of Placerville	Rebecca Drahmann-Community Health Center, , ,
Susie Davies-MORE	Brian Conway-City of South Lake Tahoe (A)
Mark Treat- BOS (II)(A)	Barbara Raines-Commission on Aging

GUESTS: Cindy Munt, Ellie Orozco, Maria

I CALL TO ORDER AND ROLL CALL

The meeting was called to order at 10:01 a.m. with a quorum present.

II UPDATE BY MEMBERS:

Holly Morrison announced she will be resigning from the CAC as a Community Representative.

Jude Wood announced that the Caldor Fire hit the low-income community very hard in the SLT area. There are a few community initiatives established to assist families in need. The Tahoe Family Resource Center will be having the Mexican Consulate visit to assist with immigration issues. She also announced that the Tahoe Brew Fest will be held on 9/25/21, Theme: "Honor our Hero's". This is a large fundraiser for BGCSLT.

Holly Morrison shared that the Cameron Park CSD is interviewing for a new General Manager. The CPCSD has reopened.

III APPROVAL OF AGENDA

A motion was made by Kelly Krohn and seconded by Rene Evans. The Agenda of the 9/22/2021 meeting was approved as written.

IV DISPOSITION OF MINUTES

A motion was made by Kelly Krohn and seconded by Gerald Lillpop. The Minutes of the 7/28/2021 meeting was approved as written.

V GUEST SPEAKER

None at this time.

VI INFORMATION ITEMS

Board approved the Chair to sign Non-Congregate Shelter Agreement 5828 with Kayna Westley LLC, dba Best Western Stagecoach Inn, with a retroactive start date of July 12, 2021, on a month to month basis for the provision of non-congregate shelter in the amount of \$1,872 per day and with a maximum obligation of \$342,576 for the period of six (6) months, to be adjusted thereafter on an as needed basis.

Board approved the County Ordinance 3.13.030 (B) that it is appropriate to contract with the Tahoe Coalition for the Homeless, Inc. (TCH) to provide supportive case management and possible placement services for homeless individuals sheltering in a non-congregate shelter under Agreement for Services 5836 as being in the public's best interest, and that there are specialty skills and qualifications not expressly identified in classifications involved in the performance of the work and approved the Chair to sign Agreement 5836 with TCH for a term retroactive to July 12, 2021, on a month-to-month basis until terminated, to provide supportive case management and possible placement services for homeless individuals sheltering in a non-congregate shelter with a maximum obligation of \$150,000.

Board approved the Chair to sign Agreement for Services 5829 with Upper Room for a term retroactive to July 12, 2021, on a month-to-month basis until terminated, for the provision of preparing meals for homeless clients housed in non-congregate shelters for \$15 per day per client with a maximum obligation of \$75,819 for an initial term to expire October 31, 2021, to be adjusted thereafter on an as-needed basis.

Board approved to add one (1.0) Full Time Equivalent (FTE) Legal Secretary I/II allocation and delete a vacant one (1.0) FTE Secretary allocation to the HHS Senior Services Program.

Board ratified the renewal of Purchase Contract 3076 with Network Solutions, part of the Web.com Group, Inc., with a perpetual term and triennial cost of \$245.94, or the then-current subscription rate; 2) Ratify the purchases made with Network Solutions for 211 domain name subscription services to be provided through 06/01/2024, in the amount of \$245.94, for the following domain names: a) www.211ELDORADO.COM b) www.211ELDORADO.ORG.

Board approved the Chair to sign Perpetual Agreement for Services 5585 with Bell Data Systems, Inc., in the amount of \$13,000, effective for a one-year term beginning November 1, 2021 and automatically renewing thereafter for one year periods with a potential five percent (5%) annual increase until terminated by one of the parties.

Board ratified the execution of Agreement 3245 with CharityLogic, Inc., for the provision of the County's 2-1-1 Information and Referral iCarol Subscription, with an initial term of three (3) years, September 6, 2018 through September 5, 2021, in the amount of \$41,470, which automatically renews for successive one (1) year periods at the end of the initial three (3) year term, subject to CharityLogic's then-current price structure.

Board approved to award Request for Qualifications 21-952-038, to the response identified as most appropriate by the evaluation panel, Volunteers of America-Northern California/Northern Nevada (VOA-NCNN), to provide operations and case management services at a homeless interim housing site, contingent on the County's purchase of an as yet-to-be determined interim housing site.

Board approved the Chair to sign Agreement for Services 5792 with Interface Children and Family Services in the amount of \$216,715.50 for the term of 2 years from September 1, 2021 through August 31, 2023.

Board received a presentation and update regarding the El Dorado Opportunity Knocks Homeless Continuum of Care Program (EDOK) and related HHSA homeless grants, program outcomes, and upcoming opportunities, including an update on the steps remaining to finalize the EDOK Homeless Strategic Plan.

VII AGENCY REPORT

Ranell Brown shared the following agency updates:

- **HEAP-** The HEAP Program is going good. Funding is still available for 2020 HEAP, 2020 HEAP CARES and 2021 HEAP. The Agency has received the HEAP ARPA Contract for \$2.6 million. HEAP staff will focus program funds on families impacted by unemployment and households with large utility arrearages. CSD has announced the new LIHWAP contract will be issued in December. This will assist households with past due water and sewer costs.
- **Community Services Block Grant (CSBG)-**The 2021 CSBG Program will have a desk review in the next two weeks.
- **Senior Nutrition Program-** We are still providing meals through an alternative delivery method of pick up meals at all sites. On average, we are delivering 750 hot meals daily and close to 1500 frozen meals weekly on the West Slope, and serving 125 hot meals daily and around 300 frozen meals weekly in South Lake Tahoe. At the height of the pandemic, over 16,000 grocery boxes were distributed. Senior Farmers Market Coupons are available.
- **Senior Day Care-** Both "Clubs" are still closed. Staff are participating in discussions and formulating a reopening plan. No specific date set on reopening.
- **Public Housing Authority-** PHA administers 374 Housing Choice Vouchers, 30 VA Supportive Housing (VASH) Vouchers, and 13 Mainstream Vouchers to assist non-elderly individuals with disabilities. In May 2021, the PHA was awarded 70 Emergency Housing Vouchers (EHV) to assist individuals experiencing homelessness or at risk of homelessness with obtaining a housing voucher through the Coordinated Entry System (CES).
- **Animal Services-** The Animal Services team has been a key partner in the Caldor Fire response. During the incident, they managed care for over 1800 animals in 4 separate locations, participated in the Emergency Operations Center (EOC) to coordinate first responder's efforts, and continued their on-call response to care for abandoned or lost animals in affected areas.
- **Senior of the Year-** The event has been cancelled.

VIII FISCAL

Star Walker provided members a copy of the YTD CSBG budget expenditures.

IX REVIEW OF CAC BYLAWS

The CAC Bylaws are with County Counsel for review. No update at this time.

X PUBLIC OUTREACH COMMITTEE

Nothing to report at this time.

XI CORRESPONDENCE/PUBLIC COMMENT

Holly Morrison shared that EDC LAFCO is looking for a new Executive Director.

Star Walker announced that HEAP ARPA funds may assist families with up to \$3000 in utility arrearages.

XII ADJOURNMENT

The meeting was adjourned at 10:31 a.m.