



County of El Dorado Cemetery Advisory Committee

Committee Members

Melinda Peak, District I, Vice Chair
Larry Robinson, District II
Mike Roberts, District III, Chair
Frank Clark, District IV
Vacant, District V
Nicole Jordan, Archeological Representative
Vacant, Fraternal Organizations Representative
Ramona Tripp-Verbeck, Native American Cemeteries Representative

Lori Parlin, Board of Supervisors
Shelley Wiley, Board of Supervisors Alternate
Sheriff John D'Agostini, Coroner's Office
Sgt. Steven Schofield, Coroner's Office Alternate
Christopher Perry, Cemetery Director
Julianne Melchor, Cemetery Director Alternate

AGENDA

Wednesday, March 30, 2022 at 3:00 p.m.

To comply with physical distancing recommendations, this meeting will be held via Zoom.

To participate using a computer, tablet or smartphone, use this link:

<https://us06web.zoom.us/j/86290110845?pwd=bTZvS1FvOVc5NDVFc3poV0tJWGpoQT09>

To participate via a landline telephone, see the more detailed Zoom meeting information posted on the Cemetery webpage at

https://www.edcgov.us/Government/Cemetery/Pages/advisory_committee.aspx.

Meeting ID: **862 9011 0845** Passcode: **581652**

This meeting will be recorded. By participating in this meeting, you acknowledge that you are being recorded.

- 1) Call to Order and Adoption of the Agenda
- 2) Approval of the Minutes from previous meetings: July 28, 2021, September 22, 2021, November, 3, 2021, and January 26, 2022.
- 3) Introductions and announcements
- 4) Staff reports (introduce Merrie Trujillo)
- 5) Discussion and action items:
 - a. Action Item: Discussion and Approval of the meeting format (virtual) for the March 30, 2022 meeting of the Cemetery Advisory Committee. The committee recommends, as a result of ongoing concerns related to COVID-19, to approve the following teleconference finding pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual committee meetings as authorized under Assembly Bill 361. *Pursuant to Government Code subsections 54953(e)(3)(A) and (e)(3)(B)(ii), the committee has considered the circumstances of the state of emergency resulting from COVID-19 and the El Dorado County Public Health Officer continues to recommend measures to promote social distancing, as documented in the September 30, 2021 "Public Health Officer's Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic."*

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- b. Action Item: Approve proposed bylaws
 - c. Action Item: Review proposed Dorado Oaks development; approve suggestions for permit conditions related to the Diamond Springs Cemetery
 - d. Buried History update on Save the Graves event
 - e. NCIC subcommittee update
 - f. Memorial Day plans – Mike Roberts
 - g. St. Michael's Cemetery – Melinda Peak
 - h. Pioneer Memorial Parks – Mike Roberts
- 6) Old Business
- a. Cold Springs Cemetery
 - b. Proposed workshop with Supervisor Turnboo and Larry Robinson
 - c. Database project
 - d. Ordinance updates
 - e. District 2 representative
 - f. Annual report: due Spring 2022
- 7) Representative Reports (in order listed above, starting with District I)
- 8) Public comment (limited to 5 minutes each)
- 9) Next meeting: April 27, 2022
- 10) Adjournment

Staff: Mary Cory, Administrator, El Dorado County Museum
Roger Runkle, Office of County Counsel
Merrie Trujillo, Administrative Technician, Airports and Cemeteries Divisions
Julianne Melchor, Administrative Analyst, Airports and Cemeteries Divisions
Sherrie Busby, Senior Administrative Analyst, Airports and Cemeteries Divisions

Digital copies of documents are emailed to CAC members who have email addresses, paper copies are mailed to those without email. Contact the Cemeteries Division at 530-621-7594 to request digital copies to be emailed in advance. If you need hard copies, please request them at least a week in advance of the meeting to ensure delivery prior to the meeting.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in the meeting, please contact the Cemeteries Division at 530-621-7594. Requests must be made as early as possible, and at least one full business day before the start of the meeting.