



County of El Dorado Cemetery Advisory Committee

Committee Members

Melinda Peak, District I, Vice Chair
Larry Robinson, District II
Mike Roberts, District III, Chair
Frank Clark, District IV
Vacant, District V
Nicole Jordan, Archeological Representative
Vacant, Fraternal Organizations Representative
Ramona Tripp-Verbeck, Native American Cemeteries Representative

Lori Parlin, Board of Supervisors
Shelley Wiley, Board of Supervisors Alternate
Sheriff John D'Agostini, Coroner's Office
Sgt. Steven Schofield, Coroner's Office Alternate
Christopher Perry, Cemetery Director
Julianne Melchor, Cemetery Director Alternate

AGENDA

Wednesday, January 26, 2023 at 3:00 p.m.

To comply with physical distancing recommendations, this meeting will be held via Zoom.

To participate using a computer, tablet or smartphone, use this link:

<https://us06web.zoom.us/j/87666037392?pwd=V3U2b2JMa25la202MUpuNHJ1Si8wQT09>

To participate via a landline telephone, see the more detailed Zoom meeting information, also attached).

Meeting ID: **876 6603 7392** Passcode: **250415**

This meeting will be recorded. By participating in this meeting, you acknowledge that you are being recorded.

- 1) Call to Order and Adoption of the Agenda
- 2) Approval of the Minutes from previous meetings
- 3) Introductions and announcements
- 4) Staff reports (new in-person/teleconference/hybrid meeting requirements, status of Whispering Pines project, burials, meeting schedule for 2022, meeting via Zoom, new position, Save the Graves update)
- 5) Discussion and action items:
 - a. Action Item: Discussion and Approval of the meeting format (virtual) for the January 26, 2022 meeting of the Cemetery Advisory Committee. The committee recommends, as a result of ongoing concerns related to COVID-19, to approve the following teleconference finding pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual committee meetings as authorized under Assembly Bill 361. Pursuant to Government Code subsections 54953(e)(3)(A) and (e)(3)(B)(ii), the committee has reconsidered the circumstances of the state of emergency resulting from COVID-19 and the El Dorado County Public Health Officer continues to recommend measures to promote social distancing, as documented in the September 30, 2021 "Public Health Officer's Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic" so the committee will continue to meet via Zoom until further notice.

Agenda
Cemetery Advisory Committee
Wednesday, January 26, 2022

- b. Action Item: Elections (Chair, First Vice Chair, Second Vice Chair, Secretary)
 - c. Action Item: Approve proposed bylaws
- 6) Old Business
 - a. Cold Springs Cemetery complaint
 - b. Simplified budget overview and actuals
 - 7) Representative Reports (in order listed above, starting with District I)
 - 8) Public comment (limited to 5 minutes each)
 - 9) Next meeting: February 23, 2022
 - 10) Adjournment

Staff: Mary Cory, Administrator, El Dorado County Museum
Roger Runkle, Office of County Counsel
Julianne Melchor, Administrative Analyst, Airports and Cemeteries Divisions
Sherrie Busby, Senior Administrative Analyst, Airports and Cemeteries Divisions

Digital copies of documents are emailed to CAC members who have email addresses, paper copies are mailed to those without email. Contact the Cemeteries Division at 530-621-7594 to request digital copies to be emailed in advance. If you need hard copies, please request them at least a week in advance of the meeting to ensure delivery prior to the meeting.

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in the meeting, please contact the Cemeteries Division at 530-621-7594. Requests must be made as early as possible, and at least one full business day before the start of the meeting.