



# County of El Dorado Cemetery Advisory Committee

## Committee Members

Melinda Peak, District I, Vice Chair  
Larry Robinson, District II  
Mike Roberts, District III, Chair  
Frank Clark, District IV  
Vacant, District V  
Charlane Gross, Archeological Representative  
Mark McCusker, Fraternal Organizations Representative  
Ramona Tripp-Verbeck, Native American Cemeteries Representative

Lori Parlin, Board of Supervisors  
Shelley Wiley, Board of Supervisors Alternate  
Sheriff John D'Agostini, Coroner's Office  
Sgt. Steven Schofield, Coroner's Office Alternate  
Christopher Perry, Cemetery Director  
Julianne Melchor, Cemetery Director Alternate

To comply with physical distancing requirements, this meeting will be held via Zoom.

**To participate using a computer, tablet or smartphone**, use this link:  
<https://zoom.us/j/96543110493?pwd=aHFaOEJNUmJnNjNyKzJza0FnN21FZz09>.

**To participate via a landline telephone**, dial (669) 900-9128 (other phone numbers are available, see the more detailed Zoom meeting information, also attached).

Meeting ID: **965 4311 0493**      Passcode: **083437**

**This meeting will be recorded. By participating in this meeting, you acknowledge that you are being recorded.**

## AGENDA

**Wednesday, February 24, 2021, 3:00 p.m.**

- 1) Call to Order and Adoption of the Agenda
- 2) Approval of the Minutes from the meeting on January 22, 2020
- 3) Introductions and announcements
- 4) Staff reports: Organizational and staff changes, list of County-managed cemeteries, budget overview and actuals, CAC Reports to the BOS, update on the Whispering Pines project and the Memorial Forest project (green burials), burial counts, database project, Adopt-a-Cemetery-Project
- 5) Discussion and action items:
  - a. Elect committee officers (nominate candidates for Chair, 1<sup>st</sup> Vice Chair, 2<sup>nd</sup> Vice Chair, Secretary; vote on nominations)
  - b. Review formation resolution and discuss progress of various mandates (Mike Roberts)
  - c. Receive update on proposed ballot measure for 2022 election (Roger Runkle)

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- d. Receive update on status of complaint about Cold Springs Cemetery (Roger Runkle/Lori Parlin)
  - e. Receive update on exchange of information with the NCIC (Melinda Peak)
  - f. Discuss cemetery inspection reports and tours (Mike Roberts)
- 6) Old Business
  - 7) Representative Reports (in order listed above, starting with District I and ending with staff)
  - 8) Public comment (limited to 5 minutes each)
  - 9) Next meeting: March 24, 2021
  - 10) Adjournment

Staff: Mary Cory, Administrator, El Dorado County Museum  
Roger Runkle, Office of County Counsel  
Sherrie Busby, Administrative Services Officer, Airports and Cemeteries Division

*Digital copies of documents are emailed to CAC members who have email addresses, paper copies are mailed to those without email. Contact the Cemeteries Division at 530-621-7594 to request digital copies to be emailed in advance. If you need hard copies, please request them at least a week in advance of the meeting to ensure delivery prior to the meeting.*

*In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in the meeting, please contact the Cemeteries Division at 530-621-7594. Requests must be made as early as possible, and at least one full business day before the start of the meeting.*