



PLANNING AND BUILDING DEPARTMENT

AIRPORTS DIVISION

<https://edcgov.us/Government/CAO/airports/Pages/airports.aspx>

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COUNTY AIRPORTS ADVISORY COMMITTEE

Minutes from the November 17, 2021 Meeting

Location: Room 248, 2850 Fairlane Ct., Placerville, California

- I. CALL TO ORDER: 6:02 p.m. by Jason Brand, Chair
Participating members: Sue Bell, Jason Brand, Marc Regelbrugge, Gary Vorderbruggen
Absent members: Steven Krohn, Chris Nelson
Participating staff: Chris Perry, Julianne Melchor, Jeremy Gutenberger
Guests: Mr. and Mrs. David Anderson, Mark Moss, Al Herron, Tim Sullivan, Audrey Brand, Mr. and Mrs. Gabriel Tyler, one unidentified.
- II. ADOPTION OF AGENDA: Gary Vorderbruggen made a motion to adopt the agenda without changes; Marc Regelbrugge seconded the motion.
- III. DISPOSITION OF MINUTES: Marc Regelbrugge made a motion to adopt the minutes of the September 22, 2021 meeting. Sue Bell seconded the motion.
- IV. STAFF REPORTS:
 - a) The Board of Supervisors appointed Steven Krohn and Marc Regelbrugge to the committee; there is one more vacancy to fill. Steven Krohn was unable to attend this meeting; Jason introduced Marc Regelbrugge.
 - b) Meeting location related to the use of teleconferencing – Julianne Melchor explained the requirements for each type of meeting (in-person, teleconference, and hybrid). The Brown Act (AB 361) was updated in September; the changes allow use of teleconferencing, with additional requirements. Committees may meet using teleconferencing, but must adopt findings in the 30 days after the first meeting or at the next meeting related to the need to teleconference. Committees may meet remotely because the EDC Health Director has recommended utilizing methods to prevent the spread of COVID-19. The committee may hold a hybrid meeting, using both an in-person meeting location and also using teleconferencing, but a quorum of members must be at the physical meeting location, and the location address of any members using teleconferencing must be posted as part of the meeting notice requirements.
 - c) WiFi at Placerville Airport – Jeremy Gutenberger announced that fiber optic cables have been installed at the Placerville Airport. Jeremy is working with County IT to utilize the fiber optic cables for security cameras. A firewall is needed to keep the County network secure. JR Communications could be utilized to install routers at a cost of approximately \$800, plus the monthly connection fee of approximately \$230 per unit. The committee suggested that staff request that Risk Management assume the cost for another year or at least to cover the gap between the end of the current service time period and the new

fiscal year in July, 2022. Alternatively, the committee suggested that the County should use the three rounds of rescue grant funding to support the WiFi. Staff will explore these options with Risk Management and the CAO and report back at the next meeting.

V. DISCUSSION AND ACTION ITEMS:

- a) Safety Message – Gary Vorderbruggen suggested that pilots be aware of the low sun angles on windscreens at this time of the year. Pilots should do more than a cursory call out to clear prop to avoid a disaster.
- b) Trees on South and North End of Georgetown Airport – Operational and Fiscal Impacts. Jeremy has contacted the California Conservation Corps and will keep in touch to request services. El Dorado County Fire is interested in doing controlled burns and using bulldozers to clear fence lines as a training exercise. Jeremy has also contacted Growlersburg, and left messages, but his calls haven't been returned. Our new consultant, Brandley, has toured the airports and indicated that a nesting study would be required prior to removing trees. An environmental consultant retained by the Planning and Building Department was used to refresh the last CATEX documents and may be used for the nesting studies.
- c) United States Forest Service Compensation to the County for Placerville Airport Use During the Caldor Fire Fight – Chris Perry reported that the fee schedule must be used to determine reimbursement to the County for the USFS use of the airport during the Caldor Fire, and the fees that had a nexus to this use were the tie down fees, per advice from County Counsel. Staff are taking the item related to the reimbursement before the Board on December 14th. The Board will be presented with the staff recommendation for the charges, as well as alternatives. Chris requested input from the committee related to adding fees that are not being captured in the current fee schedule (he suggested emailing suggestions to any staff member); these will be reviewed for incorporation into the fee schedule over the next several months. The Department has contracted with a consultant (NBS) for an independent fee study of all fees, including Airports. The recommendation for fees will be presented to the committee prior to presenting to the Board for approval.
- d) Former Committee Chair's Recommendation for the County to Consider Compensating Placerville Airport Tenants During Placerville Airport Closure to General Aviation for the Caldor Fire Fight – Chris Perry doesn't have an answer yet, but will provide an update at the next meeting. Committee members expressed strong favorable opinions regarding the need to reimburse hangar owners for the time they were unable to utilize the airport. Staff will notify committee members via a GovDelivery notice when the item is scheduled to be heard before the Board of Supervisors.
- e) Action Item: Discussion regarding a proposal received from a current Placerville Airport tenant to conduct an aircraft vibration analysis and dynamic prop balancing commercial business operation at the Placerville Airport in tenant's current privately-owned hangar, and in accordance with the County's F-10 Policy, Minimum Standards for Commercial Aeronautical Activities for El Dorado County Airports, vote as to the Committee's (formerly the Airport Commission as referenced in the F-10 Policy) recommendation before action is taken by the County. Gary Vorderbruggen made a motion to approve the application; Marc Regelbrugge seconded the motion. The motion passed unanimously.

VI. PUBLIC COMMENTS:

Outline of the plan of action for the fuel tank repair; staffing should be increased to keep the office open seven days a week; pavement standards should be reviewed and PVF pavement needs to be resealed; a description of the management structure for Airports was requested (Chris provided the information); a guest requested an overview of the Airports budget. Staff will email a link to the County budget to committee members and Chris will request that a CAO staff person attend the next meeting to review the budget.

VII. COMMITTEE MEMBER COMMENTS

- a) Gary Vorderbruggen – commented on a staff member not being present at the meeting (note: the staff person was on previously scheduled leave).
- b) Marc Regelbrugge – requested an update on the progress of creating an economic development program. Chris' goal is to seek a consultant to write an economic development plan. He is using the in-house economic development team to perform research on other airport plans to create a draft document, which will be presented to the committee for feedback.
- c) Sue Bell – requested an update on rescue act grant funds and how they will be used.
- d) Jason Brand – requested an update on how FAA grants are factored into the budget. Chris will request CAO staff attend the next meeting to discuss the budget.

VIII. ITEMS FOR NEXT AGENDA:

- a) Requesting NBS reevaluate ground lease rates again.
- b) Follow-up on fee study inputs.
- c) United States Forest Service Compensation to the County for Placerville Airport use during the Caldor Fire fight.
- d) Compensation for Placerville Airport tenants affected by closure of the Placerville Airport to general aviation during the Caldor Fire.
- e) Update on ACIP and grants.
- f) Update on CARES, CARES Supplemental and ARPA grants and how funds will be used, and budget update (CAO staff).

IX. ADJOURNMENT:

Gary Vorderbruggen made a motion to adjourn the meeting at 8:05 p.m. The next meeting will be on January 19, 2022 at 6:00 p.m.; the location and meeting type (in-person, teleconference, or hybrid) will be determined in January.