



**COUNTY OF EL DORADO, CALIFORNIA
BOARD OF SUPERVISORS POLICY**

Subject: AIRPORTS - HANGAR SITE ALLOCATION	Policy Number F-5	Page Number: 1 of 4
	Date Adopted: 04/04/1989	Revised Date:

BACKGROUND:

This policy has been established for all airports owned by the County of El Dorado. It is based on the action of the Board of Supervisors on June 14, 1989, in order to promote the greatest public access and use of airport facilities.

POLICY:

The purpose of this policy is to clarify the four categories established by the Board action:

Category:

- A. Owner of a plane without a hangar
- B. Owner of a plane who presently leases not more than one hangar space which is owner-occupied
- C. Owner of a plane who presently leases two or more hangar spaces which are owner-occupied
- D. All others

The word "hangar" in the four categories refers to a privately-owned portable aircraft storage hangar constructed by a Lessee. That Lessee has entered into or holds an interest in an Airport Land Use Agreement for Portable Hangars (Lease) with the County of El Dorado for the hangar site.

The word "Lease" refers to the Airport Land Use Agreement for Portable Hangars as approved by the Board of Supervisors April 21, 1987.



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The word “Plane” refers to an aircraft either fully or partially constructed with a Federal Aviation Administration (FAA) registration number. Included in this definition is “Ultralite” which does not require FAA registration.

The word “Owner” refers to any individual, person, partnership, corporation, or otherwise, who owns or holds an interest in an aircraft or an aircraft storage hangar.

The word “Hold Interest In” refer to the definition as established by action of the Board of Supervisors on June 14, 1988: “An interest would be defined as any incident of ownership in the lease; corporation, partnership or otherwise.”

This policy does not refer to the total number of aircraft owned, but the number of active Airport Land Use Agreements for Portable Hangars (Lease) a person has or holds an interest in.

A. Owner Of A Plane Without A Hangar

Category “A” refers to any owner(s) who presently owns an aircraft, but has no Lease with the County of El Dorado currently in effect.

B. Owner Of A Plane Who Presently Leases Not More Than One Hanger Space Which Is Owner-Occupied

Category “B” refers to any owner(s) who presently owns a second aircraft requiring a second hangar and has or holds interest in not more than one Lease, and the aircraft owner and the Lessee are one and the same.



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- C. Owner Of A Plane Who Presently Leases Two Or More Hangar Spaces Which Are Owner-Occupied

Category "C" refers to any owner(s) who presently owns two or more aircraft, and has or holds an interest in two or more Leases and the Lessee and the aircraft owner in all cases are one and the same. Per Board of Supervisors' action of June 14, 1988, "the request by any person for an ownership interest in more than two leases shall require a showing of necessity and Board approval."

- D. All Others

Category "D" refers to any owner(s) who for various reasons do not fit within the prior three categories.

PROCEDURE:

Application for a Lease and a site to construct a portable aircraft storage hangar is made by submitting a letter of request to the Airport Office, P.O. Box 85, Placerville, CA. 95667. It must include the following information:

1. Date
2. Name, address and phone number(s)
3. Complete aircraft information
4. Airport desired
5. Size of hangar (optional)



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This letter of request is then placed in one of the above four established categories and added to the waiting list in that category by date of application.

When a hangar site becomes available, the person at the top of the Category "A" list will be contact. The person has a choice to accept a Lease or let it pass and remain in that position. The Lease would then be offered to the next person in Category "A".

At such time as Category "A" is exhausted, the same procedure would apply to Categories B, C and D, respectively.

When a Lease or a Lease Assignment (the purchase of an existing hangar and Lease) is executed by the County of El Dorado, that Lessee's name will be removed from the Space "Waiting List" and the request on file canceled. A Space Waiting List cancellation form will accompany the lease packet sent to the proposed lessee for signature along with the lease or assignment documents. Should an additional site be needed, a new letter of request must be submitted and processed per the above procedure. A name will not remain on the Space Waiting List in any category once a lease or lease assignment has been executed.

If personal circumstances change that affect the category established by the original letter of request, that name will then be placed in the now appropriate category by the date of the letter of request.

Primary Department: Department of Transportation/Airports

References: None