



# COUNTY OF EL DORADO, CALIFORNIA

## BOARD OF SUPERVISORS POLICY

Subject:  GRAND JURY ANNUAL REPORT – PUBLICATION OF ANNUAL REPORT AND BOARD OF SUPERVISORS RESPONSE	Policy Number:  B-10	Page Number:  1 of 2
	Date Adopted: 05/25/1999	Effective Date: 06/27/2017

### I. PURPOSE

The purpose of this policy is to comply with El Dorado County Charter, Section Section 210(a)(12), which requires that “The Board of Supervisors shall adopt a policy and procedures for wide distribution of the Grand Jury Final Report and the Board of Supervisors Response to the Final Report.”

### II. POLICY / PROCEDURE

A. The El Dorado County Chief Administrative Officer (CAO) shall, upon its release, post the entire Grand Jury Report to the County web-site, with a prominent “link” to the report on the County’s “home” web page for the three months following the posting of the report.

1. The Grand Jury will provide their report(s) in the word processing system currently in use by the County to facilitate efficient posting and printing of the document(s). The Grand Jury will work with the County’s Information Technologies Department to accomplish that endeavor.
2. If the Grand Jury provides executive summaries of any reports, then those executive summary(s) shall also be posted to the website.
3. Upon approval by the Board of Supervisors of a formal response to any Grand Jury Report(s), the CAO shall post that Grand Jury Report and all related written responses to that report in the same manner identified in Section A.

B. The Grand Jury may request that its Final Report, including related responses, be distributed by other means in addition to those identified in Section A.

- 1) Prior to the expiration of his/her term, the Foreperson of the Grand Jury shall submit such request in writing to the CAO.
- 2) The cost for any additional distribution requested by the Grand Jury shall not exceed ten percent (10%) of the Grand Jury’s total budget as set forth in the CAO’s Recommended Budget for the fiscal year following the requesting Grand Jury’s term.
  - a. If the cost exceeds this amount, the request may be submitted to the Board of Supervisors for consideration.

C. The CAO shall be responsible for implementing the distribution as requested pursuant to Section B.



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#### IV. REFERENCES

County Charter Section 210(a)(12)

#### V. RESPONSIBLE DEPARTMENT

Chief Administrative Office

#### VI. DATES ISSUED AND REVISED; SUNSET DATES:

<b>Issue Date:</b>	05/25/1999	<b>Sunset Review Date:</b>	N/A
<b>Revision Date:</b>	06/27/2017	<b>Sunset Review Date:</b>	06/26/2021