

**AUTHORITY TO CONSTRUCT AND PERMIT TO OPERATE  
APPLICATION INSTRUCTIONS**

Need assistance? Please contact District engineering staff and schedule an appointment for a free consultation to assist you in completing your application. The District can be reached at (530) 621-7501.

**General Applications** - \$466

**Change of Ownership** - \$122 + annual permit renewal fees

**Change of Ownership and Name Change**- \$122 + annual permit renewal fees

**Name Change** - \$122

Fees are for fiscal year 2023/24 (July 1, 2023 to June 30, 2024)

**Responsible Company/Operator**

Specify name and address of person, partnership, corporation or agency to be named on and held responsible for the Authority to Construct or Permit to Operate.

**Facility Location**

Specify street address of proposed or actual equipment location. If location does not have an address, specify location by section, township, and range or GPS coordinates of site.

**Type of Application**

*New Facility* – For new facilities without any existing permits.

*Modification of Existing Facility or Equipment* – For permitted facilities that plan to add new equipment or modify existing equipment. To modify existing equipment, include permit number.

*Change of Ownership* – For facilities requesting a Change of Ownership.

*Emission Reduction Credit* – For facilities requesting Emission Reduction Credits.

*AQMD Support Request* – Please state in Description section the type of support you are requesting.

*Miscellaneous* – Name change or other miscellaneous request stated in the Description section.

**Send bill(s), permits and correspondences to:**

Specify which of above (Responsible Company/Operator or Facility Location) shall be the recipient for all correspondences, including annual billing, original signed permits, requests for information, etc.

**Description of Project/Request**

Briefly describe the process proposed for construction, installation and/or operation. If the application is for a modification, describe what you are proposing to change. For standard emission units the District has developed supplemental forms, which specify needed information. Forms for the following are available at the District office or

[www.edcgov.us/AirQualityManagement/District\\_Rules.aspx](http://www.edcgov.us/AirQualityManagement/District_Rules.aspx):

Aggregate Conveying	Gasoline Storage and Dispensing Facility
Aggregate Crushing	Internal Combustion Engine
Aggregate Screening	Paint Spray Booth
Automotive Refinishing Coating	Soil Remediation
Baghouse, Dust Collector, or Bin Vent Filter	Solvent Degreaser
Boiler	Surface and Wood Products Coating Operations
Ethylene Oxide (EtO) Sterilizer	Surface Coating Material Usage Form
Flare	Wood Products Coating Material Usage Form

Attach all available data concerning the nature, size, weight and concentration of all air contaminants that may be discharged at each stage of the process. Describe control procedures and any control devices, including emissions control efficiency if available. State the manufacturer, model, serial number (if known), size and type for either the entire unit or its parts.

Additional information may be requested after application evaluation. Additional information may include, facility maps (blueprints, diagrams showing emission equipment and distance to property lines or structures), flow diagrams (blueprints, diagrams showing flow of air pollutants, control devices and discharges to atmosphere), hazard risk analysis, modeling or operations and maintenance plans.

**Signature of Responsible Official/Person**

Responsible official is an individual with authority to certify the source will comply with all District requirements and conditions set forth in the permit and Rules and Regulations of El Dorado County (additional requirements may be found in District Rule 101, General Provisions and Definitions).